

OREGON INSTITUTE OF TECHNOLOGY & PORTLAND COMMUNITY COLLEGE Dual Enrollment Process Guide		
Benefits	<ul style="list-style-type: none"> <li>• Long standing Dual Enrollment Agreement</li> <li>• Over 700 student served in program</li> <li>• Optimize Credit Transfer</li> <li>• Advising at both institutions</li> <li>• Seamless pathway to numerous degrees</li> <li>• Institutional record sharing.</li> </ul>	Partnership Information at OIT: <a href="http://www.oit.edu/dual-enrollment">www.oit.edu/dual-enrollment</a> Admission Requirements: <a href="http://www.oit.edu/admissions">www.oit.edu/admissions</a> Partnership Information at PCC: <a href="http://www.pcc.edu/admissions/dual">www.pcc.edu/admissions/dual</a>
Application Process	Online application only. Steps for dual enrollment: 1. Students must be currently admitted at either college. 2. Fill out the OIT dual application ( <a href="http://www.oit.edu/apply">www.oit.edu/apply</a> ). Students can be dually enrolled with multiple colleges at a time, but can only use credits from OIT and one dual partner to count toward enrollment for financial aid.	
Re-enrolling Process	Students who have not attended OIT in 4 or more terms must fill out OIT’s re-enrolling form ( <a href="https://www.oit.edu/admissions/returning-student">https://www.oit.edu/admissions/returning-student</a> ). Submit transcripts for other colleges attended after leaving OIT. Linn-Benton Community College transcripts will automatically be sent to OIT.	
Deadlines & App. Fee	Completed applications are due 3 weeks before the term starts. Cost is \$50, payable to OIT. No cost if student is already admitted to OIT.	
Financial Aid	<ul style="list-style-type: none"> <li>• OFAX will be used for transmission of enrollment and grade information.</li> <li>• Students cannot have financial aid that pays out from more than one institution.</li> <li>• The “home” institution (the college that pays the financial aid) shall be determined by the student’s immediate degree objective. For example, if the student’s immediate degree objective is a bachelor’s degree, then OIT will be designated as the “home” institution. Should the student be pursuing Associate degree prior to completing a bachelor’s degree, PCC will be designated as the “home” institution. Once a student has earned an Associate degree, then OIT will be the home institution. Once a student has earned an AAS or AAOT, then OIT will become the home institution.</li> <li>• Students must take at least 6 credits from their home institution to qualify for or receive financial aid.</li> </ul>	
Disability Services	<ul style="list-style-type: none"> <li>• Register with disability services at either institution where accommodations are needed. Each institution is responsible for providing accommodations in courses for its campus.</li> </ul>	
Articulations	1. Apprenticeship State-wide Consortium Agreement to Operations Management 2. Apprenticeship State-wide Consortium Programs to BAS Technology & Management 3. For updated articulations: <a href="http://www.oit.edu/articulations">www.oit.edu/articulations</a>	

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**Portland Community College**

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