

**Board of Trustees
Agenda
March 18, 2016**

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1. Call to Order/Roll/Declaration of a Quorum (12:00pm) <i>Chair Graham</i>	
2. Reports - none	
3. Consent Agenda	
3.1 Approval of Minutes from February 22 and February 23 , 2016 Meetings	1
4. Action Items	
4.1 Request to Approve 2016-17 Tuition and Fees (30 min) <i>Interim VPFA Kenton</i>	9
4.2 Request to Approve the Capital Project Budget of \$5,036,625 to fund Emergency Repairs as part of the XI-Q Bonds (20 min) <i>Interim VPFA Kenton</i>	35
4.3 Request to Authorize the Submittal of the 2017-19 Biennium Operating Budget to HECC (20 min) <i>Interim VPFA Kenton</i>	43
4.4 Request to Authorize Submittal of the 2017-19 Biennium Capital Request to HECC (20 min) <i>Interim VPFA Kenton</i>	47
5. Discussion Items	
5.1 Northwest Commission on Colleges and Universities Accreditation Update (15 min) <i>Dean Maupin</i>	
5.2 Update on Upcoming Board Vacancies (15 min) <i>Secretary Fox</i>	53
6. Adjournment (2:00pm)	



**Meeting of the
Oregon Tech Board of Trustees
Room 402, Wilsonville Campus
February 22, 2016
3:00pm – 5:25pm**

DRAFT MINUTES

Trustees Present:

Lisa Graham, Chair
Steve Sliwa, Vice-Chair
Jeremy Brown
Bill Goloski

Christopher Maples
Jill Mason
Kelley Minty Morris
Celia Núñez-Flores

Dan Peterson
Paul Stewart
Fred Ziari

University Staff and Faculty Present:

Brad Burda, Provost
Robyn Cole, Faculty Senate President
Lita Colligan, AVP Strategic Partnerships
Alyssa Deardorf, ASOITW President
Erin Foley, VP of Student Affairs/Dean of Students
Jay Kenton, Special Assistant to the President
Michelle Meyer, Interim VPFA
Dana Onerato, Associate Dean of Students
Tracy Ricketts, AVP Development and Alumni Relations
Di Saunders, AVP Communications and Public Affairs
Terri Torres, Associate Professor Mathematics

Others Present:

Dee Thompson, Oregon Tech Foundation President

1. Call to Order/Roll/Declaration of a Quorum

Chair Graham called the meeting to order at 3:05 pm. The Secretary called roll and a quorum was declared.

2. Reports

2.1 President's Report and Discussion

President Maples walked through his handout (on file) and addressed the mission of the university, underlying assumptions about higher education in the future, means by which the university can achieve the mission, how these means align with the current strategic plan, and potential issues and how they might be addressed. In response to Trustee questions, he stated it is possible to establish tiers of tuition; we will be working to correct the perceived mismatch between goals and the \$85K budget for marketing.

AVP Saunders will gather information on various means to increase advertising without expending a great deal of funds.

Chair Graham asked the AQ&SS committee to look at the impacts of removing the enrollment caps (impacts on state funding, meeting the market needs by bringing in non-Oregonians, and how we approach reduced state funding).

2.2 Faculty Senate Report

Robyn Cole summarized her written report and the resolution from Faculty Senate regarding the Soccer Project, included in the agenda material. She stated three concerns amongst faculty: 1. the lack of community engagement and shared governance, 2. Section 4.5, addressing written information, of the Board Policy on the Conduct of Public Meetings which states “The Chair, President and Secretary will determine and, if so when, submitted material is appropriate for dissemination to trustees based on the University’s bylaws and relevant Board actions.” The perception is that there is a filter preventing information from reaching the Board, and 3. The proposed University Policy regarding the process for faculty, staff and students to apply for the Board positions does not provide an avenue for faculty to push their candidate for the board position..

Chair Graham asked the Academic Quality and Student Success Committee to work with Faculty Senate President and look into the interest to increase faculty innovation and what might be needed to support the concept.

2.3 ASOIT Wilsonville Report

Alyssa Deardorff summarized her handout (on file) outlining the initiatives the group will address: access to food on campus, campus accessibility, communication, community involvement and ASOIT Wilsonville infrastructure.

Chair Graham requested an update on food insecurity at a future meeting.

2.4 Annual Foundation Report

AVP Ricketts walked through the Foundation dashboard and the financial position of the foundation: \$21.5 million in assets; \$17.5 million of total endowments - \$12M-13M is dedicated for scholarships, \$5 million designated as quasi-endowment, and almost \$2M of stock. The Foundation will be focusing on university strategic goals, partnering with university to fund student projects, and funding completer scholarships.

2.5 Administrative Council Report - written report submitted to Board.

2.6 Legislative Session Update - written report included in the agenda materials.

2.7 Academic Quality and Student Success Committee Report

AQ&SS Committee Chair Brown stated the Committee heard presentations on on-line education which has a strong strategic plan and growth potential; partnership programs

which include dual credit with HS, dual enrollment, and international partnerships, all of which have tremendous potential and intentions to expand; STEM-Hub initiatives and the great work Oregon Tech is doing; textbook costs and what the bookstore is trying to do to address affordability; and open source textbook benefits. The Provost provided an update that both the on-line Master of Science in Allied Health degree and the Bachelor of Science in Mechanical Engineering at the Wilsonville campus were recently approved by the Provost Council and HECC.

2.8 Finance and Facilities Committee Report

F&F Committee Chair Sliwa stated the Committee met on February 2, 2016 and today. He stated the E&G Budget was forecast to have a loss of over \$1million but because of holding back hiring it will end in the positive; overall the university will decrease the fund balance but it is still healthy. The Committee approved four motions one of which is an **amended tuition and fee process policy; the committee requested approval of this version with the understanding staff will come back with revisions for the next meeting.** The committee reviewed the pros and cons of the proposed soccer project and made a recommendation based on the financial information to approve the project.

2.9 Executive Committee Report

Chair Graham stated the Foundation President walked through a proposed agreement between the University and the Foundation and the committee recommended authorizing the President enter into the agreement, pending legal review, and a report back to the committee. The committee also recommended Vince Jones be recommended to the Governor for appointment to the vacant Board position. They hear a marketing report update and suggested other Trustees review the PowerPoint (on file) for details.

3. Consent Agenda

- 3.1 Approve Minutes of the December 15, 2015 Meeting
- 3.2 Adopt Operating Budget Fund Balance Policy
- 3.3 Approve Amended One-time Funding Philosophy
- 3.4 Adopt Debt Management Policy
- 3.5 Adopt Amended Tuition and Fee Process Policy
- 3.6 Authorize the President to Enter into an Agreement to Exchange Services and Support with the Oregon Tech Foundation, Pending Legal Review

Trustee Ziari seconded the Committees' recommendations to approve the contents of the consent agenda. With all Trustees present voting aye, the motion passed unanimously.

4. Action Items

- 4.1 **Renew Value Statement** - tabled to a future board meeting, date to be determined.
- 4.2 **Request for Approval of the Capital Budget of \$2,019,277 to Continue the Design and Construction of the Soccer Field Project**
Chair Graham stated the F&F committee reviewed the project, and recommended Board approval, from a financial perspective and deferred all other components to the full Board.
Director Schell gave an overview of the communication process implemented after the

December 15, 2015 Board meeting. **Vice Chair Sliwa** walked through the pros and cons of the project considered by the Finance and Facilities Committee. **Trustee Minty Morris** declared a conflict of interest as she is a long standing board member of Steen's Sports Park.

Trustee Brown moved to approve the capital budget of \$2,019,277 to continue the design and construction of the soccer field project. **Trustee Mason** seconded the motion.

Trustee Peterson stated the project came to the Board in such a rushed manner; it was the largest divisive issue on campus, and he wished it would have come before the board and campus in a different manner. **Trustee Stewart** stated the issue was likely more the process than the project. Discussion regarding culture, process, and making a decision based on what is best for the university.

Vote

Lisa Graham, Chair	yes
Vice Chair Steve Sliwa	yes
Jeremy Brown	yes
Bill Goloski	yes
Jill Mason	yes
Kelley Minty Morris	abstained
Celia Núñez-Flores	yes
Dan Peterson	yes
Paul Stewart	yes
Fred Ziari	yes

The motion passed unanimously.

5. Discussion Items

5.1 Fiscal Year 2015 Audit Presentation – tabled to the February 23, 2016 board meeting.

5.2 Annual Ethics and Conflict of Interest Training - tabled to a future board meeting, date to be determined.

6. Adjournment

Trustee Núñez moved to adjourn the meeting to February 23, 2016 at 8:00am. **Trustee Stewart** seconded the motion. With all Trustees present voting aye, the motion carried unanimously. Meeting adjourned at 6:00 pm.

Respectfully submitted,



Sandra Fox,
Board Secretary



**Meeting of the
Oregon Tech Board of Trustees
Room 402, Wilsonville Campus
February 23, 2016
8:00am – 1:30pm**

DRAFT MINUTES

Trustees Present:

Lisa Graham, Chair
Steve Sliwa, Vice Chair
Jeremy Brown
Bill Goloski

Christopher Maples
Jill Mason
Kelley Minty Morris
Celia Núñez-Flores

Dan Peterson
Paul Stewart
Fred Ziari

University Staff and Faculty Present:

Brad Burda, Provost
Lita Colligan, AVP Strategic Partnerships
Erin Foley, VP of Student Affairs/Dean of Students
Jay Kenton, Special Assistant to the President
George Marlton, Executive Director Purchasing/Contract Services
Michelle Meyer, Interim VPFA
Laura McKinney, VP Wilsonville
Tracy Ricketts, AVP Development and Alumni Relations
Di Saunders, AVP Communications and Public Affairs

Others Present:

Joel Ainsworth, ECONorthwest Economist
Carol Cartwright, AGB Consultant

1. Call to Order/Roll/Declaration of a Quorum

Chair Graham called the meeting to order at 8:03am. The Secretary called roll and a quorum was declared.

2. Opening Comments and Report

2.1 Guests Representative John Davis gave an overview of the legislative session and an update on university requests. He stated he is working on brand recognition of Oregon Tech in the capital and recommended staff and Trustees continue the outreach to legislators and addressing the hot topics of the Legislature. He also suggested working with the City of Wilsonville and its Council. He thanked the Trustees for their service.

3. Discussion Items

5.1 Fiscal Year 2015 Audit Presentation - continued from the February 22, 2016 meeting

Interim VP Meyer gave a high level overview of the FY 2015 Audit and explained nuances of GASB requirements, and significant changes in 2015. **Vice Chair Sliwa** stated the auditor feels our financials are in good condition for our individual audit next year (outside of the system) and that our audits will not be as useful as our management reports going forward. **Interim VP Meyer** stated the university is behind in deferred maintenance.

3.1 Update on Dashboard Creation

AVP McKinney walked through her PowerPoint presentation (on file). She explained the approach the Executive Staff took to create a dashboard and the potential types of dashboards based on the area of the organization. **Trustee Brown suggested looking at different measurements at various times of the year.** **AVP McKinney** walked through the draft dashboard, explained the various measurements and how to read the document, and that this is the beginning of the process to create and refine the dashboard. She stated that the 2014 Strategic Plan is valid and was used in the process. Discussion regarding items to include, capabilities of the dashboard, keeping the assumptions at the forefront, showing different measurements at various times of the year, and including some change/movement indicators or trends to determine where we are and where are we headed. **AVP McKinney will send out the background information on the dashboard and provide an update at the next regularly scheduled board meeting.**

AVP McKinney gave an update on the Oregon Talent Council and the involvement of Oregon Tech.

3.2 Communication Protocol

Dr. Cartwright discussed the importance of communication with the Board. She stated that individual Trustees do not have authority to act on behalf of the board; it is the action of the whole board that matters. She pointed out the board policies on shared governance and conduct of meetings identify a variety of channels for communication to the board: 1. direct communication through the Faculty Senate, ASOIT, or Administrative Council during the allotted time on the agenda; 2. written information can be sent to the Board Secretary who is not a gatekeeper but a facilitator who ensures information gets to the individuals who need it; and 3. the public comment at the Board meetings. If the Board Secretary receives multiple comments on the same issues, the secretary will make the board Chair aware of the comments. If an issue comes to the Board Secretary that can be addressed below the board level it is her duty to make sure that issue is resolved and it should not reach the board level. It is important for the board and individual trustees to use and enforce the proper communication channels. She supported the policy language which states the Chair, President and Board Secretary determine which information reaches the board as there are checks and balances to ensure an issue can always get to the board through one of the identified channels. She reiterated the importance of individuals disciplining themselves and not involving themselves in specific conversations outside of the board. This is a change in culture therefore there will be a change in how communication happens. Board members need to be extremely careful in personal settings; suggested stating "Please remember I don't have individual authority and if it comes to the board I will be interested in it. She guarded against trustees reaching out for input unless given specific direction from the Chair to do so. The Board can create committees for specific projects to obtain input from campus members. The Faculty, Staff and Student members on the board need to remember they are a full-fledged board

member who happens to bring a lens from their professional background, just as other trustees do; however, they do not represent that constituency, they need to represent the university as a whole. Strategic governance is the focus of the Board. She stressed the need for coordinated communication.

3.3 Presidential Evaluation Policy Overview

Dr. Cartwright walked through her PowerPoint presentation (on file) and explained that the presidential evaluation is a fundamental responsibility of the board and a policy outlining how the responsibility will be carried out is required. She stated the board asked her to come assist them in creating a policy. She explained the differences between an annual evaluation and a comprehensive review. She reviewed the input received in her meetings with various groups and individuals. The four things that the campus community feels should be addressed in an evaluation include leadership, communication, management, and financial strategy. She drafted a policy statement for review by the board and legal counsel. Discussion regarding electronic surveys from a best practices view, the need to address how to handle an exception in the policy, the need to have Executive Committee review it at the next regularly scheduled Board meeting.

3.4 Economic Impact Report Presentation

AVP Colligan introduced **Joel Ainsworth** who walked through his PowerPoint presentation and the findings of the report. The report will be distributed to local officials.

3.5 Sponsored Opportunities Presentation

AVP Colligan walked through her PowerPoint presentation explaining the goals of the Office of Strategic Partnerships, the Office of Sponsored Projects and Grant Administration and the Oregon Tech Foundation: increasing student success through experiential learning and industry input on applied degree programs; increase enrollment through industry and community outreach, awareness, and partnerships; increase faculty success and professional development by facilitating and supporting applied research and scholarship, and increase resources for faculty, labs, and student support services. She addressed the types of projects, funding sources, research areas, examples of industry research projects and partnerships, and opportunities and constraints.

LUNCH 11:50am-1:00pm – Sponsored Opportunities Project Fair

4. Round Table and Meeting Date Discussion

Each Trustee stated what they appreciated about the meeting: processes, presentation topics and content, knowing outreach is occurring, and the continued focus and excitement about the future. There was a request for hard data/facts rather than anecdotal information. **Trustee Stewart** mentioned the rural health care campus project in Klamath which is a coordinated effort between OHSU, Sky Lakes and OIT. They hope to break ground on a 90,000sf structure by spring 2017. Additional information on the proposal was requested.

Discussion regarding the need to have a Finance and Facilities Committee and/or Board meeting prior to April 1, 2016 to authorize the submittal of the 2017-19 biennium capital facility proposal and the 2017-19 biennium proposed consolidated budget, and setting tuition and fees for the 2016-17 academic year. The timing is not definite as the Universities are waiting for instructions from HECC. Concern from the Board that there needs to be buy-in from the

faculty, staff and students on the capital project proposal prior to coming to the Board in March. **President to take the proposed 2017-19 capital facility list to the campus for input. Board Secretary will send out a poll to determine the best date to hold a meeting during the week of March 14, 2016.**

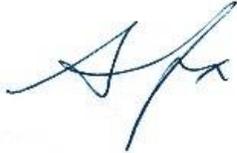
VP/Dean Foley outlined the process taken every year to review potential tuition and fee increases. The Tuition Committee is recommending an increase to 3% for resident undergraduate tuition and it is anticipated that ASOIT will recommend that same amount. **Chair Graham asked to have, at the March meeting, the percent of tuition increase required to balance the budget, and the entire budget showing expenses and revenues with the 3% proposed increase.**

5. **Public Comment** - none

6. **Adjournment**

Trustee Brown moved to adjourn the meeting and move to Executive Session. Trustee Minty Morris seconded the motion. With all Trustees present voting aye, the motion carried unanimously. Meeting adjourned at 1:45 pm.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'S. Fox', is written over a faint circular stamp.

Sandra Fox,
Board Secretary

Action

Agenda Item No. 4.1

Request to Approve 2016-17 Tuition and Fees

Background

One of the primary responsibilities of the Oregon Tech Board of Trustees is to establish tuition and mandatory fees each year. This responsibility is statutorily specified as follows:

Oregon Revised Statutes – re. Tuition and Mandatory Enrollment Fees:

352.102 Tuition and mandatory enrollment fees. (1) Except as set forth in this section, the governing board may authorize, establish, eliminate, collect, manage, use in any manner and expend all revenue derived from tuition and mandatory enrollment fees.

(2) The governing board shall establish a process for determining tuition and mandatory enrollment fees. The process must provide for participation of enrolled students and the recognized student government of the university.

(3) The governing board shall request that the president of the university transmit to the board the joint recommendation of the president and the recognized student government before the board authorizes, establishes or eliminates any incidental fees for programs under the supervision or control of the board and found by the board to be advantageous to the cultural or physical development of students.

(4) In determining tuition and mandatory enrollment fees for undergraduate students who are enrolled in a degree program and are qualified to pay resident tuition:

(a) The governing board may not increase the total of tuition and mandatory enrollment fees by more than five percent annually unless the board first receives approval from:

(A) The Higher Education Coordinating Commission; or

(B) The Legislative Assembly.

(b) The governing board shall attempt to limit annual increases in tuition and mandatory enrollment fees for undergraduate students who are enrolled in a degree program and have established residency in Oregon to a percentage that is not greater than the percentage increase in the Higher Education Price Index, as compiled by the Commonfund Institute.

(5) The governing board may not delegate authority to determine tuition and mandatory enrollment fees for undergraduate students who are enrolled in a degree program and are qualified to pay resident tuition. [2013 c.768 §10]

Note: Section 30, chapter 840, Oregon Laws 2015, provides:

Sec. 30. (1) Notwithstanding any law limiting tuition and mandatory enrollment fee increases at public universities listed in ORS 352.002, if a public university listed in ORS 352.002 increases either resident undergraduate tuition or mandatory enrollment fees by more than three percent for the 2016-2017 academic year, the public university must report the justification for the increase to the Higher Education Coordinating Commission and the Joint Committee on Ways and Means, or the Joint Interim Committee on Ways and Means.

(2) Subsection (1) of this section does not apply to public universities currently subject to existing financial agreements or plans with the Higher Education Coordinating Commission, or to

four-year tuition guarantees or high cost, high demand degree programs that currently charge differential tuition.

(3) This section is repealed on December 31, 2018. [2015 c.840 §30]

Oregon Tech has followed these statutory processes in developing the following recommendations for establishing tuition and mandatory fee rates for 2016-17. Specifically, a tuition advisory group, comprised of students, faculty and staff has met multiple times to consider tuition rates for 2016-17. This review committee was provided with financial projections, current tuition and fee rates at other Oregon public universities and other information as background materials (see Attachment A). This committee has submitted a recommendation to President Maples to increase tuition by 3% (See Attachment B).

In addition, the Fiscal Operations Advisory Council (FOAC) is scheduled to discuss this recommendation on March 17, 2016. Given the timing of this meeting, their input will be conveyed verbally to the Board at its meeting on March 18, 2016.

In addition, the ASOIT has been working through its incidental fee budget approval process to come up with both a recommended incidental fee rate for 2016-17 and a budget allocation of such fee proceeds to athletics, student activities and the operations of the college union, which is also attached for the Board's review (see Attachment C).

Additional Background

Each public university in Oregon is currently in the process of determining their tuition and mandatory fee rates for 2016-17. Thus while we know their current 2015-16 rates as reflected in the background materials referenced above, rates for 2016-17 are currently under development. However, recently *The Oregonian* published the following regarding each institution's plans for tuition for 2016-17:

Reported by *The Oregonian* on *Oregonlive* – February 2016:

Resident Undergraduate Tuition increases being contemplated for 2016-17

- UO – 4.8% - approved by UO's Board March 3, 2016
- OSU – 2.2%
- PSU – 3.7%
- SOU – 2.7% preliminary
- EOU – 2-4% still under development
- WOU – 2-4% still under development
- OIT – 3.0%

Additionally, as noted in the statute above, institutions are to use the Higher Education Price Index (HEPI) as published by the Commonfund Institute as a guide in setting tuition each year. Its preliminary report suggests a HEPI increase of 1.3% for 2016.

The Commonfund HEPI preliminary report

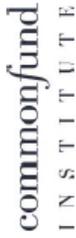


Table 3.1 Commonfund Higher Education Price Index®, 2005-2016.
 Compiled by Regression Analysis of Components, FY 1961-2001
 Reported data through February 28, 2016

Fiscal year	Regression HEPI	Faculty salaries (H1.1)	Admin salaries (H1.6)	Clerical (H2.3)	Service employees (H2.5)	Fringe benefits (H3.0)	Misc services (H4.5)	Supplies & mat'l (H5.0)	Utilities (H8.0)
2005	240.8	240.7	274.0	223.4	201.4	327.2	222.7	145.5	200.2
2006	253.1	248.2	287.7	229.5	205.5	343.7	228.8	158.1	255.7
2007	260.3	257.6	299.2	237.7	213.6	360.8	238.3	165.3	220.6
2008	273.2	268.1	314.0	245.0	220.4	380.7	246.5	180.0	252.0
2009	279.3	277.3	330.9	251.6	226.7	394.4	253.1	181.6	213.8
2010	281.8	280.6	337.6	255.2	230.0	402.8	255.8	179.3	193.6
2011	288.4	284.5	343.2	260.2	233.2	417.6	260.3	193.9	201.5
2012	293.2	289.6	352.3	264.8	235.7	425.3	264.6	203.9	191.7
2013	297.8	294.6	362.4	269.8	239.4	437.5	269.4	180.0	195.6
2014	306.7	301.0	366.4	274.8	242.0	458.3	274.2	200.2	211.4
2015	313.3	307.7	381.9	280.4	248.4	484.0	279.8	190.6	183.5
2016**	317.4							181.5	153.8
2005	3.9%	2.8%	4.1%	2.9%	1.9%	4.6%	2.9%	7.3%	13.5%
2006	5.1%	3.1%	5.0%	2.7%	2.0%	5.0%	2.7%	8.7%	27.7%
2007	2.8%	3.8%	4.0%	3.6%	4.0%	5.0%	4.2%	4.5%	-13.7%
2008	5.0%	4.1%	5.0%	3.1%	3.2%	5.5%	3.4%	8.9%	14.2%
2009	2.3%	3.4%	5.4%	2.7%	2.9%	3.6%	2.7%	0.9%	-15.1%
2010	0.9%	1.2%	2.0%	1.4%	1.4%	2.1%	1.1%	-1.3%	-9.5%
2011	2.3%	1.4%	1.7%	2.0%	1.4%	3.7%	1.8%	8.2%	4.1%
2012	1.7%	1.8%	2.7%	1.7%	1.1%	1.8%	1.7%	5.2%	-4.9%
2013	1.6%	1.7%	2.9%	1.9%	1.6%	2.9%	1.8%	-11.7%	2.0%
2014	3.0%	2.2%	1.1%	1.9%	1.1%	4.8%	1.8%	11.2%	8.1%
2015	2.1%	2.2%	4.2%	2.1%	2.6%	5.6%	2.1%	-4.8%	-13.2%
2016**	1.3%							-4.8%	-16.2%

Coefficients	Intercept	Faculty	Admin	Clerical	Service	Fringe	Misc	Supplies	Utilities
	-0.286286907	0.3537417	0.104289477	0.18408585	0.082314791	0.131020859	0.022899544	0.055138426	0.068247106

SUMMARY OUTPUT	Regression Statistics
Multiple R	0.999998904
R Square	0.999997809
Adjusted R Square	0.999997261
Standard Error	0.096391663
Observations	41

** 2016 Preliminary Forecast. This estimate of HEPI is calculated by inserting into the model a combination of actual new data points, where they have become available, and forecasts of the remaining data points based upon historical information. Numbers in bold are updated monthly.

Staff Recommendations

1. Staff recommends that the Board increase tuition rates for all undergraduate and graduate students (both resident and non-resident) by 3% for 2016-17 as reflected in the attached tables (Attachment D). These new rates will be effective for both the 2016-17 academic year and summer 2017 term as specified in the attachment.
2. Staff further recommends that mandatory fee rates be established as follows:
 - Incidental fee – increase from \$310 to \$325 as recommended by ASOIT. Staff will report this 4.8% fee increase and justification for such as required by the statute above.
 - Health Service Fees - no change from 2015-16.
 - Building Fees - no change from 2015-16.
3. Finally, staff recommends that the Board authorize the President or designee to make minor adjustments to these proposed rates as needed to correct errors or inconsistencies.

**ATTACHMENT A
BACKGROUND MATERIAL**

Oregon Tech | 2016/17

Tuition Recommendation Committee – Discussion Points

State Mandates & Tuition Buy Downs

For the current biennium (two year period including the 2015/16 & 2016/17 academic years), the state did not provide additional funding in lieu of public universities increasing tuition (tuition buy down program). As a result, tuition for the 2015/16 academic year was increased by 5%. Oregon Tech’s 2015/16 base tuition rate is \$162.75/credit.

Differential Tuition – College of Engineering, Technology and Management

An incremental differential tuition program was initiated three years ago for the following undergraduate programs offered within the College of Engineering, Technology and Management: Civil Engineering, Electrical Engineering, Renewable Energy Engineering, Manufacturing Engineering Technology, Mechanical Engineering, Mechanical Engineering Technology, Computer Engineering Technology, Software Engineering Technology, Embedded Systems Engineering Technology, Electronic Engineering Technology, Geomatics, and the graduate program Manufacturing Engineering Technology. The differential tuition increase of 15% was approved to be phased in at 5% each year for three years, starting with the 2013/14 academic year. The 2015/16 academic year was the final year of the phase-in period. For the 2016/17 academic year, the differential tuition (above the normal base tuition rate) rate will be 15%.

Oregon Tech is not requesting an increase to the differential rate for the 2016/17 academic year.

2016/2017	Base	ETM Differential (15% above base)
Undergraduate (resident)	\$167.63/credit	\$192.77/credit
	\$2,514.45 for 15 credit load	\$2,891.55 for 15 credit load
Graduate (resident)	\$391.17/credit	\$449.85/credit
	\$3,520.53 for 9 credit load	\$4,048.65 for 9 credit load

Consideration of Mandatory & Other Fee Increases

There have been many changes to special course fees. Special course fees are established through their respective committee, or commission process. Special course fees for the 2016/17 academic year will be updated as information becomes available.

<i>Klamath Falls</i>	2015/16 Fee (6+ credit hours)	2016/17 Fee (6+ credit hours)
Building	\$45/term	\$45/term (no change)
Incidental	\$310/term	To be determined
Health Service	\$150/term	\$150/term (no change)
Parking	\$51/term, \$102/annual	To be determined

<i>Wilsonville</i>	2015/16 Fee (6+ credit hours)	2016/17 Fee (6+ credit hours)
Building	\$45/term	\$45/term (no change)
Incidental*	\$64/term	To be determined
Health Service	\$30/term	To be determined
Parking	n/a*	To be determined

*Incidental fee for Wilsonville includes \$20/term transit fee (covering both parking & bus transportation)

	2014/15 Actual Rate, Net of Buy Down	2015/16 Actual Rate	2016/17 Proposed Rate: 3%	2016/17 Proposed Rate: 5%
Base (Resident)	\$ 155.00	162.75	\$ 167.63	\$ 170.89
Engineering/Tech Programs (Resident)	\$ 170.50	187.16	\$ 192.77	\$ 196.52
Allied Health Class Differential (Resident)	\$ 23.25	24.41	\$ 25.14	\$ 25.63
Western Undergraduate Exchange (WUE) <i>Charged at 150% of Resident Rate</i>	\$ 232.50	244.13	\$ 251.45	\$ 256.34

Non-resident and graduate rates did not change in 2013/14 or 2014/15

OREGON TECH
TUITION RATE IMPACT ON STUDENTS (UNDERGRADUATE)
Differential Increase - Proposed July 1, 2016

		CURRENT	PROPOSED
		July 1, 2015- June 30, 2016	July 1, 2016- June 30, 2017
	Proposed Base Rate Increase		3.0%
BASE			
Per Credit			
		\$ 162.75	\$ 167.63
	Increase in dollars		\$ 4.88
15 Credit Load Per Term		\$ 2,441.25	\$ 2,514.45
	Increase in dollars per term		\$ 73.20
15 Credit Load Per Term Per Year		\$ 7,323.75	\$ 7,543.35
	Increase in dollars per year		\$ 219.60
<hr/>			
ENGINEERING & TECHNOLOGY DIFFERENTIAL ADDED TO BASE			
Per Credit			
	All enrolled in specified ET majors		
	Differential Tuition 15% (5% each year for past three years)	15.0% \$ 187.16	\$ 192.77
	Increase in dollars (tuition differential)		\$ 5.61
	Total differential per credit		\$ 25.14
Per 15 Credit Hour Load			
	All enrolled in specified ET majors		
	Per Term Cost with Differential Tuition 15%	15.0% \$ 2,807.40	\$ 2,891.55
	Differential only per term		\$ 377.10
	Differential only per year		\$ 1,131.30
<hr/>			
ALLIED HEALTH DIFFERENTIAL ADDED TO BASE (Differential already at 15%)			
Per Credit			
	All enrolled in specified Allied Health majors		
	Differential Tuition 15%	15.0% \$ 187.16	\$ 192.77
	No increase to differential %, amount of differential per credit		\$ 25.14
Per 15 Credit Hour Load			
	All enrolled in specified Allied Health majors		
	Per Term Cost with Differential Tuition 15%	15.0%	\$ 2,891.55
	Differential only per term		\$ 377.10
	Differential only per year		\$ 1,131.30

OREGON TECH
TUITION RATE IMPACT ON STUDENTS (UNDERGRADUATE)
Differential Increase - Proposed July 1, 2016

		CURRENT	PROPOSED
		July 1, 2015- June 30, 2016	July 1, 2016- June 30, 2017
		Proposed Base Rate Increase	
		5.0%	
BASE			
Per Credit		\$ 162.75	\$ 170.89
	Increase in dollars		\$ 8.14
15 Credit Load Per Term		\$ 2,441.25	\$ 2,563.35
	Increase in dollars per term		\$ 122.10
15 Credit Load Per Term Per Year		\$ 7,323.75	\$ 7,690.05
	Increase in dollars per year		\$ 366.30
<hr/>			
ENGINEERING & TECHNOLOGY DIFFERENTIAL ADDED TO BASE			
Per Credit			
All enrolled in specified ET majors			
	Differential Tuition 15% (5% each year for past three years)	15.0% \$ 187.16	\$ 196.52
	Increase in dollars (tuition differential)		\$ 9.36
	Total differential per credit		\$ 25.63
Per 15 Credit Hour Load			
All enrolled in specified ET majors			
	Per Term Cost with Differential Tuition 15%	15.0% \$ 2,807.40	\$ 2,947.80
	Differential only per term		\$ 384.45
	Differential only per year		\$ 1,153.35
<hr/>			
ALLIED HEALTH DIFFERENTIAL ADDED TO BASE (Differential already at 15%)			
Per Credit			
All enrolled in specified Allied Health majors			
	Differential Tuition 15%	15.0% \$ 187.16	\$ 196.52
	No increase to differential %, amount of differential per credit		\$ 25.63
Per 15 Credit Hour Load			
All enrolled in specified Allied Health majors			
	Per Term Cost with Differential Tuition 15%	15.0%	\$ 2,947.80
	Differential only per term		\$ 384.45
	Differential only per year		\$ 1,153.35

**OREGON TECH
MAJORS WITH DIFFERENTIAL TUITION**

***Allied Health -
differential (15%)***

Dental Hygiene
Diagnostic Medical Sonography
Echocardiography
Health Sciences
Nuclear Medicine Technology
Polysomnographic Technology
Pre-Clinical Laboratory Science
Pre-Dental Hygiene
Pre-EMT - Paramedic
Pre-Medical Imaging Tech
Pre-Nursing
Pre-Respiratory Care
Radiologic Science
Respiratory Care
Vascular Technology

***Engineering & Technology -
differential (15%)***

Health Care Management
Civil Engineering
Computer Engineering Tech
Dual Computer/Software Eng. Tech
Dual Mfg./Mech. Engr. Tech
Electrical Engineering
Electronics Engineering Tech
Embedded Systems Engr. Tech
Geomatics
Geomatics-option in GIS
Geomatics-option in Surveying
Manufacturing Engineering Tech
Manufacturing Engineering Tech - MASTER'S DEGREE
Mechanical Engineering
Mechanical Engineering Tech
Renewable Energy Engineering
Software Engineering Tech

MAJORS WITH NO DIFFERENTIAL TUITION

Applied Math
Applied Psychology
Communications
Environmental Sciences
Biology
Biology Health Sciences
Management (all programs)

MAJORS WITH OTHER DIFFERENTIAL RATES

Clinical Laboratory Science
Paramedic
Dental Hygiene - CHEMEKETA
Nursing(tuition to OHSU/fees to Oregon Tech)

Oregon Public University Tuition and Differential Rates - 2015-16
Undergraduate

	EOU	OR Tech	OSU	OSU-CC	PSU	SOU	U of O	WOU
Undergraduate - Resident								
Base per credit rate	\$ 140.50	\$ 162.75	\$ 283.00	\$ 174.00	\$ 150.00	\$ 147.00	\$ 189.00	\$ 156.00
Promise per credit rate	\$ 147.00							\$ 174.00
Differential Per Credit Rates:								
Business			\$ 303.00	\$ 203.00	\$ 168.40			
Pre-Engineering			\$ 317.00	\$ 217.00				
Prof-Engineering			\$ 334.00	\$ 234.00				
Forestry			\$ 298.00					
Health & Human Services			\$ 303.00					
Honors College/Program			\$ 624.00		\$ 157.40	\$ 172.00	\$ 189.00	
Additional Honors per term			\$ 341.00				\$ 1,278.00	
Fine & Performing Arts					\$ 161.40	\$ 157.00		
Engineering & Technology		\$ 187.16			\$ 194.40			
Health Curriculum Add'l Cost		\$ 24.41						
Clinical Lab Science (CLS)		\$ 225.10						
Paramedic Education		\$ 178.00						
Dental Hygiene per term		\$ 6,718.00						
Undergraduate - Non-Resident								
Base per credit rate *	\$ 368.00	\$ 518.02	\$ 582.00	\$ 582.00	\$ 505.00	\$ 463.00	\$ 672.00	\$ 469.00
Differential Per Credit Rates:								
Business			\$ 602.00	\$ 602.00	\$ 524.00			
Pre-Engineering			\$ 616.00	\$ 616.00				
Prof-Engineering			\$ 633.00	\$ 633.00				
Forestry			\$ 597.00					
Health & Human Services			\$ 602.00					
Honors College /Program			\$ 582.00		\$ 512.00	\$ 488.00	\$ 672.00	
Additional Honors per term			\$ 341.00				\$ 1,278.00	
Fine & Performing Arts					\$ 551.00	\$ 473.00		
Engineering & Technology		\$ 595.72			\$ 549.40			
Health Curriculum Add'l Cost		\$ 77.70						
Clinical Lab Science (CLS)		\$ 407.00						
Paramedic Education		\$ 255.25						
Dental Hygiene per term		\$ 6,718.00						
*Oregon Tech Only - rates are same as resident from 1-6 credit hours								

**ATTACHMENT B
ASOIT TUITION RECOMMENDATION**

MEMORANDUM



DATE: February 29, 2016
To: Dr. Chris Maples, President, Oregon Institute of Technology
CC: Dr. Erin Foley, Brad Burda, Denise Reid, Michelle Meyer and Sandra Fox
From: Kristen Marsters, President, ASOIT
RE: 2016-2017 Tuition Recommendation Committee

This year's Oregon Tech Tuition Recommendation Committee met on January 13, 2016 at 3:00 pm. The meeting was comprised of five students and four non-student members. During our meeting we looked at the history of our tuition setting committee, enrollment numbers and previous tuition increases. Historical tuition information was presented by Director of Business Affairs, Michelle Meyer.

On January 27, 2016 at 3:00pm, the committee made up of five students and four non-student members, reconvened to further discuss the two options presented for an increase in tuition. The two options were to increase base tuition by 3% and 5%. Information from the committee was presented to the student body at the February 17, 2016 meeting of the ASOIT Student Tuition Forum. After careful consideration of the input from the students at the forum, the Tuition Recommendation Committee is recommending the following:

- **Base Tuition for resident tuition: increase 3%**

Note: The following majors follow certain other rate structures and certain other differential rates and are not subject to Base Tuition rates: Clinical Laboratory Science (CLS), Paramedic, Dental Hygiene – Chemeketa, and Nursing (tuition to OHSU/fees to Oregon Tech). Please refer to the attached document.

The committee further recommends that the differential tuition model remains the same for the 2016-17 academic year.

Please let me know if you have any questions. Thank you.

ATTACHMENT C
ASOIT INCIDENTAL FEE RECOMMENDATION

MEMORANDUM



Date: March 7, 2016
To: Dr. Chris Maples, President, Oregon Institute of Technology
From: Kristen Marsters, President, ASOIT
CC: Dr. Erin Foley, Joseph Maurer, Shellie Wilson, Mike Schell, Michelle Meyer, Denise Reid
RE: 2016-2017 Incidental Fee Commission Recommendations

The IFC convened on February 26, 2016 and reviewed the budgets presented by the Director of Athletics (Mike Schell), the Director of Campus Life (Joseph Maurer), and Manager of the College Union (Shellie Wilson). Financial Information is provided in more detail below.

After thorough review, the Incidental Fee Commission (IFC) has decided to recommend an increase to the Incidental Fees for the 2016-2017 academic year. The recommendation is that the Klamath Falls Incidental Fee increases from \$310 to **\$325** per term for every student enrolled in six or more credits and **\$162.50** per term for every student enrolled in one to five credits.

Financial Data

IFC Funding Areas	2015-2016		2016-2017 Recommended		
	\$ Budgeted	% of Total	\$ Budgeted	\$ Inc./ (Dec.)	New Allocation %
Athletics	\$679,105 \$30,000* <u>[\$128,460]**</u> \$837,565	44.74%	\$668,105 \$30,000 <u>[\$128,460]</u> \$826,565	(\$11,000)	42.13%
Campus Life	\$555,544	29.68%	\$585,544	\$30,000	29.84%
College Union	\$478,940	25.58%	\$550,000	\$71,060	28.03%
Totals	\$1,872,049	100%	\$1,962,109	\$90,060	100.00%

- * Increase to Athletics is to fund equipment improvements in the Fitness Center, approved in 2014 & 2015.
- ** Budget modified to reflect the dedicated contribution amount approved in 2012.

Wilsonville Campus

The Wilsonville ASOIT recommends the Incidental Fee to remain at \$64 per student and the Health Fee to remain at \$30 per student.

Summer 2017 Incidental Fees

The summer 2017 Incidental Fee for Klamath Falls students will remain \$70, regardless of the number hours enrolled. For the Wilsonville Campus, Incidental Fees will remain at \$64, regardless of the number of hours enrolled.

We appreciate your consideration, and I welcome any and all questions you may have. Thank you for your time.

**ATTACHMENT D
STAFF RECOMMENDATIONS**

Base Rate and Fees – Academic Year

**Oregon Tech
Proposed Academic Year 2016-17 Base Tuition Rates**

Credits	Resident		Non-Resident	
	Undergraduate	Graduate	Undergraduate	Graduate
1	167.63	391.17	167.63	391.17
2	335.26	782.34	335.26	782.34
3	502.89	1,173.51	502.89	1,173.51
4	670.52	1,564.68	670.52	1,564.68
5	838.15	1,955.85	838.15	1,955.85
6	1,005.78	2,347.02	1,005.78	2,347.02
7	1,173.41	2,738.19	3,734.92	4,596.55
8	1,341.04	3,129.36	4,268.48	5,253.20
9	1,508.67	3,520.53	4,802.04	5,909.85
10	1,676.30	3,911.70	5,335.60	6,566.50
11	1,843.93	4,302.87	5,869.16	7,223.15
12	2,011.56	4,694.04	6,402.72	7,879.80
13	2,179.19	5,085.21	6,936.28	8,536.45
14	2,346.82	5,476.38	7,469.84	9,193.10
15	2,514.45	5,867.55	8,003.40	9,849.75
16	2,682.08	6,258.72	8,536.96	10,506.40
17	2,849.71	6,649.89	9,070.52	11,163.05
18	3,017.34	7,041.06	9,604.08	11,819.70
Each Add'l Credit Hour	167.63	391.17	533.56	656.65

Endnotes:

(1) Classes in health program curriculums are assessed an additional per credit hour amount as follows:

Residents (and all students registered for 6 or less credit hours) \$24.41; WUE students at 7+ credit hours \$36.62; non-resident students at 7+ credit hours \$77.70.

Oregon Tech

Proposed Academic Year 2016-17 Mandatory fees Klamath Falls

Credits	Building		Incidental		Health Service		Total Fees	
	Undergraduate	Graduate	Undergraduate	Graduate	Undergraduate	Graduate	Undergraduate	Graduate
1	23.00	23.00	162.50	162.50	-	-	185.50	185.50
2	25.00	25.00	162.50	162.50	-	-	187.50	187.50
3	27.00	27.00	162.50	162.50	-	-	189.50	189.50
4	29.00	29.00	162.50	162.50	-	-	191.50	191.50
5	31.00	31.00	162.50	162.50	-	-	193.50	193.50
6	33.00	33.00	325.00	325.00	150.00	150.00	508.00	508.00
7	35.00	35.00	325.00	325.00	150.00	150.00	510.00	510.00
8	37.00	37.00	325.00	325.00	150.00	150.00	512.00	512.00
9	39.00	39.00	325.00	325.00	150.00	150.00	514.00	514.00
10	41.00	41.00	325.00	325.00	150.00	150.00	516.00	516.00
11	43.00	43.00	325.00	325.00	150.00	150.00	518.00	518.00
12 or more	45.00	45.00	325.00	325.00	150.00	150.00	520.00	520.00

Endnotes:

- (1) Klamath Falls campus Health Service Fee is optional for 1-5 credits, if option is exercised the fee is \$150 per term.
- (2) In lieu of Oregon Tech enrollment fees students enrolled in the Chemeketa Dental Hygiene program will be assessed at Chemeketa Community College rates.
- (3) Students in upper division health service curriculums and international students are required to carry major medical insurance.
- (4) A one-time non-refundable a \$40 Transcript for Life Fee is assessed on all new and transfer students. A one-time non-refundable Matriculation Fee of \$300 for undergraduate and \$150.00 for graduate students is assessed on all new and transfer students.
- (5) Qualified tuition and fees do not include student health related fees or student insurance for Tax Relief Act reporting.

Oregon Tech

Proposed Academic Year 2016-17 Mandatory Fees - Wilsonville Campus

Credits	Building		Incidental		Health Service		Total Fees	
	Undergraduate	Graduate	Undergraduate	Graduate	Undergraduate	Graduate	Undergraduate	Graduate
1	23.00	23.00	64.00	64.00	30.00	30.00	117.00	117.00
2	25.00	25.00	64.00	64.00	30.00	30.00	119.00	119.00
3	27.00	27.00	64.00	64.00	30.00	30.00	121.00	121.00
4	29.00	29.00	64.00	64.00	30.00	30.00	123.00	123.00
5	31.00	31.00	64.00	64.00	30.00	30.00	125.00	125.00
6	33.00	33.00	64.00	64.00	30.00	30.00	127.00	127.00
7	35.00	35.00	64.00	64.00	30.00	30.00	129.00	129.00
8	37.00	37.00	64.00	64.00	30.00	30.00	131.00	131.00
9	39.00	39.00	64.00	64.00	30.00	30.00	133.00	133.00
10	41.00	41.00	64.00	64.00	30.00	30.00	135.00	135.00
11	43.00	43.00	64.00	64.00	30.00	30.00	137.00	137.00
12 or more	45.00	45.00	64.00	64.00	30.00	30.00	139.00	139.00

Endnotes:

- (1) Students in upper division health service curriculums and international students are required to carry major medical insurance.
- (2) A one-time non-refundable a \$40 Transcript for Life Fee is assessed on all new and transfer students. A one-time non-refundable Matriculation Fee of \$300 for undergraduate and \$150.00 for graduate students is assessed on all new and transfer students.
- (6) Qualified tuition and fees do not include student health related fees or student insurance for Tax Relief Act reporting.

Shared Campus Programs – Academic Year

Oregon Tech Proposed Academic Year 2016-17 Shared Campus Programs Tuition Rates											
Dental Hygiene Program - La Grande <i>Undergraduate</i>											
Credits	Tuition		Fees				Total Fees		Total Fees + Tuition		
	Residents	Non-Residents	EOU Incidental	Hoke Special Renovation	EOU Basic Health	Total Fees	Residents	Non-Residents			
1	6,718.00	6,718.00	255.00	28.00	-	283.00	7,001.00	7,001.00			
2	6,718.00	6,718.00	255.00	28.00	-	283.00	7,001.00	7,001.00			
3	6,718.00	6,718.00	255.00	28.00	-	283.00	7,001.00	7,001.00			
4	6,718.00	6,718.00	255.00	28.00	-	283.00	7,001.00	7,001.00			
5	6,718.00	6,718.00	255.00	28.00	-	283.00	7,001.00	7,001.00			
6	6,718.00	6,718.00	255.00	28.00	150.00	433.00	7,151.00	7,151.00			
7	6,718.00	6,718.00	255.00	28.00	150.00	433.00	7,151.00	7,151.00			
8	6,718.00	6,718.00	255.00	28.00	150.00	433.00	7,151.00	7,151.00			
9	6,718.00	6,718.00	255.00	28.00	150.00	433.00	7,151.00	7,151.00			
10	6,718.00	6,718.00	255.00	28.00	150.00	433.00	7,151.00	7,151.00			
11	6,718.00	6,718.00	255.00	28.00	150.00	433.00	7,151.00	7,151.00			
12	6,718.00	6,718.00	255.00	28.00	150.00	433.00	7,151.00	7,151.00			
13	6,718.00	6,718.00	255.00	28.00	150.00	433.00	7,151.00	7,151.00			
14	6,718.00	6,718.00	255.00	28.00	150.00	433.00	7,151.00	7,151.00			
15	6,718.00	6,718.00	255.00	28.00	150.00	433.00	7,151.00	7,151.00			
16	6,718.00	6,718.00	255.00	28.00	150.00	433.00	7,151.00	7,151.00			
17	6,718.00	6,718.00	255.00	28.00	150.00	433.00	7,151.00	7,151.00			
18	6,718.00	6,718.00	255.00	28.00	150.00	433.00	7,151.00	7,151.00			

Endnotes:
 (1) The Dental Hygiene Program in LaGrande operates on a contractual agreement between Moda (ODS), EOU and Oregon Tech.
 (2) Incidental Fees and Health Service Fees are set at EOU rates as approved by the Board and are subject to change.
 (3) Students enrolled in the dental program in LaGrande are required to purchase a student instrument kit, books, scrubs, and a computer use fee from Moda(ODS).
 (4) A one-time non-refundable \$40 Transcript for Life Fee is assessed on all new and transfer students.

Clinical Lab Science										
Undergraduate										
Credits	Tuition		Fees				Total Fees + Tuition			
	Residents	Non-Residents	Building Fee	Incidental Fee	Major Medical	Total Fees	Residents	Non-Residents		
1	231.85	231.85	23.00	64.00	-	87.00	318.85	318.85		
2	463.71	463.71	25.00	64.00	-	89.00	552.71	552.71		
3	695.56	695.56	27.00	64.00	-	91.00	786.56	786.56		
4	927.41	927.41	29.00	64.00	-	93.00	1,020.41	1,020.41		
5	1,159.27	1,159.27	31.00	64.00	-	95.00	1,254.27	1,254.27		
6	1,391.12	1,391.12	33.00	64.00	-	97.00	1,488.12	1,488.12		
7	1,622.97	1,622.97	35.00	64.00	-	99.00	1,721.97	1,721.97		
8	1,854.82	1,854.82	37.00	64.00	-	101.00	1,955.82	1,955.82		
9	2,086.68	2,086.68	39.00	64.00	-	103.00	2,189.68	2,189.68		
10	2,318.53	2,318.53	41.00	64.00	-	105.00	2,423.53	2,423.53		
11	2,550.38	2,550.38	43.00	64.00	-	107.00	2,657.38	2,657.38		
12	2,782.24	2,782.24	45.00	64.00	-	109.00	2,891.24	2,891.24		
13	3,014.09	3,014.09	45.00	64.00	-	109.00	3,123.09	3,123.09		
14	3,245.94	3,245.94	45.00	64.00	-	109.00	3,354.94	3,354.94		
15	3,477.80	3,477.80	45.00	64.00	-	109.00	3,586.80	3,586.80		
16	3,709.65	3,709.65	45.00	64.00	-	109.00	3,818.65	3,818.65		
17	3,941.50	3,941.50	45.00	64.00	-	109.00	4,050.50	4,050.50		
18	4,173.35	4,173.35	45.00	64.00	-	109.00	4,282.35	4,282.35		
Each Add'l Credit Hour	231.85	419.21								

(4) A one-time non-refundable a \$40 Transcript for Life Fee is assessed on all new and transfer students. A one-time non-refundable Matriculation Fee of \$300 for undergraduate and \$150.00 for graduate students is assessed on all new and transfer students.
 (2) Qualified tuition and fees do not include student health fees and insurance fees for Tax Relief Act reporting.
 (3) Students are required to carry major medical insurance. The student will need to provide the program director a copy of the insurance card.

Paramedic Education									
A.A.S. Degree & Edu Certificate									
Credits	Tuition		Fees				Total Fees + Tuition		
	Residents	Non-Residents	Building Fee	Incidental Fee	Major Medical	Total Fees	Residents	Non-Residents	
1	183.34	183.34	23.00	64.00	-	87.00	270.34	270.34	
2	366.68	366.68	25.00	64.00	-	89.00	455.68	455.68	
3	550.02	550.02	27.00	64.00	-	91.00	641.02	641.02	
4	733.36	733.36	29.00	64.00	-	93.00	826.36	826.36	
5	916.70	916.70	31.00	64.00	-	95.00	1,011.70	1,011.70	
6	1,100.04	1,100.04	33.00	64.00	-	97.00	1,197.04	1,197.04	
7	1,283.38	1,840.35	35.00	64.00	-	99.00	1,382.38	1,939.35	
8	1,466.72	2,103.26	37.00	64.00	-	101.00	1,567.72	2,204.26	
9	1,650.06	2,366.17	39.00	64.00	-	103.00	1,753.06	2,469.17	
10	1,833.40	2,629.08	41.00	64.00	-	105.00	1,938.40	2,734.08	
11	2,016.74	2,891.98	43.00	64.00	-	107.00	2,123.74	2,998.98	
12	2,200.08	3,154.89	45.00	64.00	-	109.00	2,309.08	3,263.89	
13	2,383.42	3,417.80	45.00	64.00	-	109.00	2,492.42	3,526.80	
14	2,566.76	3,680.71	45.00	64.00	-	109.00	2,675.76	3,789.71	
15	2,750.10	3,943.61	45.00	64.00	-	109.00	2,859.10	4,052.61	
16	2,933.44	4,206.52	45.00	64.00	-	109.00	3,042.44	4,315.52	
17	3,116.78	4,469.43	45.00	64.00	-	109.00	3,225.78	4,578.43	
18	3,300.12	4,732.34	45.00	64.00	-	109.00	3,409.12	4,841.34	
Each Add'l Credit Hour	183.34	262.91							

Endnotes:
 (4) A one-time non-refundable a \$40 Transcript for Life Fee is assessed on all new and transfer students. A one-time non-refundable Matriculation Fee of \$300 for undergraduate and \$150.00 for graduate students is assessed on all new and transfer students.
 (2) Qualified tuition and fees do not include student health fees and insurance fees for Tax Relief Act reporting.
 (3) Students are required to carry major medical insurance. The student will need to provide the program director a copy of the insurance card.

Base Rate and Fees – Summer

Oregon Tech

Proposed Summer 2017 Base Tuition Rates

Credits	Resident		Non-Resident	
	Undergraduate	Graduate	Undergraduate	Graduate
1	167.63	391.17	167.63	391.17
2	335.26	782.34	335.26	782.34
3	502.89	1,173.51	502.89	1,173.51
4	670.52	1,564.68	670.52	1,564.68
5	838.15	1,955.85	838.15	1,955.85
6	1,005.78	2,347.02	1,005.78	2,347.02
7	1,173.41	2,738.19	3,734.92	4,596.55
8	1,341.04	3,129.36	4,268.48	5,253.20
9	1,508.67	3,520.53	4,802.04	5,909.85
10	1,676.30	3,911.70	5,335.60	6,566.50
11	1,843.93	4,302.87	5,869.16	7,223.15
12	2,011.56	4,694.04	6,402.72	7,879.80
13	2,179.19	5,085.21	6,936.28	8,536.45
14	2,346.82	5,476.38	7,469.84	9,193.10
15	2,514.45	5,867.55	8,003.40	9,849.75
16	2,682.08	6,258.72	8,536.96	10,506.40
17	2,849.71	6,649.89	9,070.52	11,163.05
18	3,017.34	7,041.06	9,604.08	11,819.70
<i>Each Add'l Credit Hour</i>	167.63	391.17	533.56	656.65

Endnotes:

(1) Classes in health program curriculums are assessed an additional per credit hour amount as follows:

Residents (and all students registered for 6 or less credit hours) \$24.41; WUE students at 7+ credit hours \$36.62; non-resident students at 7+ credit hours \$77.70.

Oregon Tech

Proposed Summer 2017 Mandatory Fees - Klamath Falls Campus

Credits	Building		Incidental		Health Service		Total Fees	
	Undergraduate	Graduate	Undergraduate	Graduate	Undergraduate	Graduate	Undergraduate	Graduate
1	34.00	34.00	70.00	70.00	-	-	104.00	104.00
2	34.00	34.00	70.00	70.00	-	-	104.00	104.00
3	34.00	34.00	70.00	70.00	60.00	60.00	164.00	164.00
4	34.00	34.00	70.00	70.00	60.00	60.00	164.00	164.00
5	34.00	34.00	70.00	70.00	60.00	60.00	164.00	164.00
6	34.00	34.00	70.00	70.00	60.00	60.00	164.00	164.00
7	34.00	34.00	70.00	70.00	60.00	60.00	164.00	164.00
8	34.00	34.00	70.00	70.00	60.00	60.00	164.00	164.00
9	34.00	34.00	70.00	70.00	60.00	60.00	164.00	164.00
10	34.00	34.00	70.00	70.00	60.00	60.00	164.00	164.00
11	34.00	34.00	70.00	70.00	60.00	60.00	164.00	164.00
12 or more	34.00	34.00	70.00	70.00	60.00	60.00	164.00	164.00

Endnotes:

- (1) Klamath Falls campus Health Service Fee is optional for 1-3 credits, if option is exercised the fee is \$70 per term.
- (2) In lieu of Oregon Tech enrollment fees students enrolled in the Chemeketa Dental Hygiene program will be assessed at Chemeketa Community College
- (3) Students in upper division health service curriculums and international students are required to carry major medical insurance.
- (4) A one-time non-refundable \$40 Transcript for Life Fee is assessed on all new and transfer students. A one-time non-refundable Matriculation Fee of \$300 for undergraduate and \$150.00 for graduate students is assessed on all new and transfer students.
- (5) Qualified tuition and fees do not include student health related fees or student insurance for Tax Relief Act reporting.

Oregon Tech

Proposed Summer 2017 Mandatory Fees - Wilsonville Campus

Credits	Building		Incidental		Health Service		Total Fees	
	Undergraduate	Graduate	Undergraduate	Graduate	Undergraduate	Graduate	Undergraduate	Graduate
1	34.00	34.00	64.00	64.00	30.00	30.00	128.00	128.00
2	34.00	34.00	64.00	64.00	30.00	30.00	128.00	128.00
3	34.00	34.00	64.00	64.00	30.00	30.00	128.00	128.00
4	34.00	34.00	64.00	64.00	30.00	30.00	128.00	128.00
5	34.00	34.00	64.00	64.00	30.00	30.00	128.00	128.00
6	34.00	34.00	64.00	64.00	30.00	30.00	128.00	128.00
7	34.00	34.00	64.00	64.00	30.00	30.00	128.00	128.00
8	34.00	34.00	64.00	64.00	30.00	30.00	128.00	128.00
9	34.00	34.00	64.00	64.00	30.00	30.00	128.00	128.00
10	34.00	34.00	64.00	64.00	30.00	30.00	128.00	128.00
11	34.00	34.00	64.00	64.00	30.00	30.00	128.00	128.00
12 or more	34.00	34.00	64.00	64.00	30.00	30.00	128.00	128.00

Endnotes:

- (1) Students in upper division health service curriculums and international students are required to carry major medical insurance.
- (2) A one-time non-refundable \$40 Transcript for Life Fee is assessed on all new and transfer students. A one-time non-refundable Matriculation Fee of \$300 for undergraduate and \$150.00 for graduate students is assessed on all new and transfer students.
- (3) Qualified tuition and fees do not include student health related fees or student insurance for Tax Relief Act reporting.

Differential Rates – Summer

Engineering and Technology Majors <i>Undergraduate - Klamath Falls</i>		Engineering and Technology Majors <i>Graduate - Klamath Falls</i>	
		Tuition Residents	Non-Residents
1	192.77	449.85	449.85
2	385.54	899.70	899.70
3	578.31	1,349.55	1,349.55
4	771.08	1,799.40	1,799.40
5	963.85	2,249.25	2,249.25
6	1,156.62	2,699.10	2,699.10
7	1,349.39	3,148.95	3,148.95
8	1,542.16	3,598.80	3,598.80
9	1,734.93	4,048.65	4,048.65
10	1,927.70	4,498.50	4,498.50
11	2,120.47	4,948.35	4,948.35
12	2,313.24	5,398.20	5,398.20
13	2,506.01	5,848.05	5,848.05
14	2,698.78	6,297.90	6,297.90
15	2,891.55	6,747.75	6,747.75
16	3,084.32	7,197.60	7,197.60
17	3,277.09	7,647.45	7,647.45
18	3,469.86	8,097.30	8,097.30
Each Add'l/ Credit Hour	192.77	449.85	755.14

Engineering and Technology Majors <i>Undergraduate - Klamath Falls</i>		Engineering and Technology Majors <i>Graduate - Klamath Falls</i>	
		Tuition Residents	Non-Residents
1	192.77	449.85	449.85
2	385.54	899.70	899.70
3	578.31	1,349.55	1,349.55
4	771.08	1,799.40	1,799.40
5	963.85	2,249.25	2,249.25
6	1,156.62	2,699.10	2,699.10
7	1,349.39	3,148.95	3,148.95
8	1,542.16	3,598.80	3,598.80
9	1,734.93	4,048.65	4,048.65
10	1,927.70	4,498.50	4,498.50
11	2,120.47	4,948.35	4,948.35
12	2,313.24	5,398.20	5,398.20
13	2,506.01	5,848.05	5,848.05
14	2,698.78	6,297.90	6,297.90
15	2,891.55	6,747.75	6,747.75
16	3,084.32	7,197.60	7,197.60
17	3,277.09	7,647.45	7,647.45
18	3,469.86	8,097.30	8,097.30
Each Add'l/ Credit Hour	192.77	449.85	755.14

Engineering and Technology Majors <i>Undergraduate - Wilsonville</i>		Engineering and Technology Majors <i>Graduate - Wilsonville</i>	
		Tuition Residents	Non-Residents
1	192.77	449.85	449.85
2	385.54	899.70	899.70
3	578.31	1,349.55	1,349.55
4	771.08	1,799.40	1,799.40
5	963.85	2,249.25	2,249.25
6	1,156.62	2,699.10	2,699.10
7	1,349.39	3,148.95	3,148.95
8	1,542.16	3,598.80	3,598.80
9	1,734.93	4,048.65	4,048.65
10	1,927.70	4,498.50	4,498.50
11	2,120.47	4,948.35	4,948.35
12	2,313.24	5,398.20	5,398.20
13	2,506.01	5,848.05	5,848.05
14	2,698.78	6,297.90	6,297.90
15	2,891.55	6,747.75	6,747.75
16	3,084.32	7,197.60	7,197.60
17	3,277.09	7,647.45	7,647.45
18	3,469.86	8,097.30	8,097.30
Each Add'l/ Credit Hour	192.77	449.85	755.14

Engineering and Technology Majors <i>Undergraduate - Wilsonville</i>		Engineering and Technology Majors <i>Graduate - Wilsonville</i>	
		Tuition Residents	Non-Residents
1	192.77	449.85	449.85
2	385.54	899.70	899.70
3	578.31	1,349.55	1,349.55
4	771.08	1,799.40	1,799.40
5	963.85	2,249.25	2,249.25
6	1,156.62	2,699.10	2,699.10
7	1,349.39	3,148.95	3,148.95
8	1,542.16	3,598.80	3,598.80
9	1,734.93	4,048.65	4,048.65
10	1,927.70	4,498.50	4,498.50
11	2,120.47	4,948.35	4,948.35
12	2,313.24	5,398.20	5,398.20
13	2,506.01	5,848.05	5,848.05
14	2,698.78	6,297.90	6,297.90
15	2,891.55	6,747.75	6,747.75
16	3,084.32	7,197.60	7,197.60
17	3,277.09	7,647.45	7,647.45
18	3,469.86	8,097.30	8,097.30
Each Add'l/ Credit Hour	192.77	449.85	755.14

Shared Campus Programs – Summer

Oregon Tech

Proposed Summer 2017 Shared Campus Programs Rates

Dental Hygiene Program - La Grande							
<i>Undergraduate</i>							
Credits	Tuition		Fees			Total Fees + Tuition	
	Residents	Non-Residents	EOU Incidental	Hoke Special Renovation	Total Fees	Residents	Non-Residents
1	6,718.00	6,718.00	50.00	28.00	78.00	6,796.00	6,796.00
2	6,718.00	6,718.00	50.00	28.00	78.00	6,796.00	6,796.00
3	6,718.00	6,718.00	50.00	28.00	78.00	6,796.00	6,796.00
4	6,718.00	6,718.00	50.00	28.00	78.00	6,796.00	6,796.00
5	6,718.00	6,718.00	50.00	28.00	78.00	6,796.00	6,796.00
6	6,718.00	6,718.00	50.00	28.00	78.00	6,796.00	6,796.00
7	6,718.00	6,718.00	50.00	28.00	78.00	6,796.00	6,796.00
8	6,718.00	6,718.00	50.00	28.00	78.00	6,796.00	6,796.00
9	6,718.00	6,718.00	50.00	28.00	78.00	6,796.00	6,796.00
10	6,718.00	6,718.00	50.00	28.00	78.00	6,796.00	6,796.00
11	6,718.00	6,718.00	50.00	28.00	78.00	6,796.00	6,796.00
12	6,718.00	6,718.00	50.00	28.00	78.00	6,796.00	6,796.00
13	6,718.00	6,718.00	50.00	28.00	78.00	6,796.00	6,796.00
14	6,718.00	6,718.00	50.00	28.00	78.00	6,796.00	6,796.00
15	6,718.00	6,718.00	50.00	28.00	78.00	6,796.00	6,796.00
16	6,718.00	6,718.00	50.00	28.00	78.00	6,796.00	6,796.00
17	6,718.00	6,718.00	50.00	28.00	78.00	6,796.00	6,796.00
18	6,718.00	6,718.00	50.00	28.00	78.00	6,796.00	6,796.00

Endnotes:

- (1)The Dental Hygiene Program in LaGrande operates on a contractual agreement between Moda(ODS), EOU and Oregon Tech.
- (2)Incidental Fees and Health Service Fees are set at EOU rates as approved by the Board and are subject to change.
- (3)Students enrolled in the dental program in LaGrande are required to purchase a student instrument kit, books, scrubs, and a computer use fee from Moda(ODS).
- (4) A one-time non-refundable \$40 Transcript for Life Fee is assessed on all new and transfer students.

Clinical Lab Science								
<u>Undergraduate</u>								
Credits	Tuition		Fees				Total Fees + Tuition	
	Residents	Non-Residents	Building Fee	Incidental Fee	Major Medical	Total Fees	Residents	Non-Residents
1	231.85	231.85	34.00	64.00	-	98.00	329.85	329.85
2	463.71	463.71	34.00	64.00	-	98.00	561.71	561.71
3	695.56	695.56	34.00	64.00	-	98.00	793.56	793.56
4	927.41	927.41	34.00	64.00	-	98.00	1,025.41	1,025.41
5	1,159.27	1,159.27	34.00	64.00	-	98.00	1,257.27	1,257.27
6	1,391.12	1,391.12	34.00	64.00	-	98.00	1,489.12	1,489.12
7	1,622.97	2,934.47	34.00	64.00	-	98.00	1,720.97	3,032.47
8	1,854.82	3,353.68	34.00	64.00	-	98.00	1,952.82	3,451.68
9	2,086.68	3,772.89	34.00	64.00	-	98.00	2,184.68	3,870.89
10	2,318.53	4,192.10	34.00	64.00	-	98.00	2,416.53	4,290.10
11	2,550.38	4,611.31	34.00	64.00	-	98.00	2,648.38	4,709.31
12	2,782.24	5,030.52	34.00	64.00	-	98.00	2,880.24	5,128.52
13	3,014.09	5,449.73	34.00	64.00	-	98.00	3,112.09	5,547.73
14	3,245.94	5,868.94	34.00	64.00	-	98.00	3,343.94	5,966.94
15	3,477.80	6,288.15	34.00	64.00	-	98.00	3,575.80	6,386.15
16	3,709.65	6,707.36	34.00	64.00	-	98.00	3,807.65	6,805.36
17	3,941.50	7,126.57	34.00	64.00	-	98.00	4,039.50	7,224.57
18	4,173.35	7,545.78	34.00	64.00	-	98.00	4,271.35	7,643.78
Each Add'l Credit Hour	231.85	419.21						

(4) A one-time non-refundable a \$40 Transcript for Life Fee is assessed on all new and transfer students. A one-time non-refundable Matriculation Fee of \$300 for undergraduate and \$150.00 for graduate students is assessed on all new and transfer students.

(2) Qualified tuition and fees do not include student health fees and insurance fees for Tax Relief Act reporting.

(3) Students are required to carry major medical insurance. The student will need to provide the program director a copy of the insurance card.

Paramedic Education								
A.A.S. Degree & Edu Certificate								
Credits	Tuition		Fees				Total Fees + Tuition	
	Residents	Non-Residents	Building Fee	Incidental Fee	Major Medical	Total Fees	Residents	Non-Residents
1	183.34	183.34	34.00	64.00	-	98.00	281.34	281.34
2	366.68	366.68	34.00	64.00	-	98.00	464.68	464.68
3	550.02	550.02	34.00	64.00	-	98.00	648.02	648.02
4	733.36	733.36	34.00	64.00	-	98.00	831.36	831.36
5	916.70	916.70	34.00	64.00	-	98.00	1,014.70	1,014.70
6	1,100.04	1,100.04	34.00	64.00	-	98.00	1,198.04	1,198.04
7	1,283.38	1,840.35	34.00	64.00	-	98.00	1,381.38	1,938.35
8	1,466.72	2,103.26	34.00	64.00	-	98.00	1,564.72	2,201.26
9	1,650.06	2,366.17	34.00	64.00	-	98.00	1,748.06	2,464.17
10	1,833.40	2,629.08	34.00	64.00	-	98.00	1,931.40	2,727.08
11	2,016.74	2,891.98	34.00	64.00	-	98.00	2,114.74	2,989.98
12	2,200.08	3,154.89	34.00	64.00	-	98.00	2,298.08	3,252.89
13	2,383.42	3,417.80	34.00	64.00	-	98.00	2,481.42	3,515.80
14	2,566.76	3,680.71	34.00	64.00	-	98.00	2,664.76	3,778.71
15	2,750.10	3,943.61	34.00	64.00	-	98.00	2,848.10	4,041.61
16	2,933.44	4,206.52	34.00	64.00	-	98.00	3,031.44	4,304.52
17	3,116.78	4,469.43	34.00	64.00	-	98.00	3,214.78	4,567.43
18	3,300.12	4,732.34	34.00	64.00	-	98.00	3,398.12	4,830.34
Each Add'l Credit Hour	183.34	262.91						

Endnotes:

(4) A one-time non-refundable a \$40 Transcript for Life Fee is assessed on all new and transfer students. A one-time non-refundable Matriculation Fee of \$300 for undergraduate and \$150.00 for graduate students is assessed on all new and transfer students.

(2) Qualified tuition and fees do not include student health fees and insurance fees for Tax Relief Act reporting.

(3) Students are required to carry major medical insurance. The student will need to provide the program director a copy of the insurance card.

Action

Agenda Item No. 4.2

Request for Approval of the Capital Budget of \$5,036,625 to fund Emergency Repairs as Part of the XI-Q Bonds

Summary

Oregon Tech was awarded, from the State of Oregon, \$763,125 in emergency repair funds to pay for engineering analysis, emergency electrical repair and replacement of the failing College Union electrical supply feed; \$4,273,500 for emergency storm drainage repair and replacement of the failing College Union storm drainage system; and approximately \$33,375 to cover the debt issuance costs.

Background

In October 2015 the College Union (CU) experienced two separate life-safety incidents involving the north utility corridor electrical supply feed and the building's storm drainage system. Each of these incidents caused the CU in whole or part to be shut down. The CU is an integral part of campus and until the electrical and storm systems can be repaired/replaced, the structure could be subject to repeat electrical failures and additional water damage.

Oregon Tech requested emergency funds through the Higher Education Coordinating Commission, who along with its Funding and Achievement (F&A) Committee approved the request and forwarded it on to the Legislature. The Legislature approved the request during the 2016 session.

The funding will come from the State's sale of Q-bonds which are estimated to be sold in the spring of 2017. Short term repairs on the electrical system were made with funds dispersed from the existing budget. Repairs for the drainage system will likely wait for issuance of the bonds.

Section 1.6.4 of the Board Policy on Delegation of Authority states that the Board retains sole authority for the approval of a capital project budget that is anticipated to exceed \$1 million. Section 1.6.8 of the same policy states the Board retains sole authority for the approval of the execution of any other instruments, including but not limited to instruments related to the acquisition, disposal or provision of good and services, where the anticipated cost or value to the University exceeds \$1 million.

Recommendation

Move to approve the capital project budget of \$5,036,625 to fund emergency repairs as part of the IX-Q bonds, and authorize the VP of Finance and Administration, or designee, to execute contracts and project related instruments to complete the project.

Attachments

Correspondence to HECC dated November 13, 2015



Date: November 13, 2015

From: Mrs. Michelle Meyer
Interim VP of Finance & Administration
Oregon Tech, Klamath Falls

To: Higher Education Coordinating Committee
Mr. Brian Fox, Director Public University Budget & Finance

Dear Mr. Fox:

The Oregon Institute of Technology (Oregon Tech) has experienced two separate imminent life-safety incidents affecting critical student services facilities. The two separate life-safety incidents involve the 1) North Utility Corridor Electrical Supply Feed, and 2) College Union Building Storm Drainage System. Each of these incidents have occurred in the prior 60-days as to the date of this letter. The College Union building is in imminent risk of a repeated electrical failure and is in significant imminent risk to water damage.

The College Union building (College Union) provides crucial student support services: Admissions, Campus Life, Financial Aid and the Student Affairs Office. The College Union building also houses the kitchen and servery for resident-student dining. When school is in session, the College Union is open seven days a week from 8am to 10pm. The College Union is an integral part of the educational life on the Klamath Falls campus.

The dollars estimated below are Oregon Tech's best estimates given similar work conducted on the Klamath Falls campus. Upon project approval, Oregon Tech will engage engineers for the respective projects and will be able to refine estimated project costs.

North Utility Corridor Electrical Supply Feed

The main purpose of the North Utility Corridor is to provide a supply corridor for the power generated by the Solar Field. On October 15, 2015 the North Utility Corridor electrical supply feed experienced a power failure which caused the loss of power to the College Union and Solar supply. The failure necessitated the immediate closure of the College Union kitchen and servery causing cancellation of resident-student meal service and delivery of crucial student services. The Solar Field was brought off-line resulting in increased electrical costs to the University. Fortunately no students, staff, or workmen were injured during the event. The failure prompted an immediate investigation and analysis of the entire College Union and Solar electrical supply feed system. This investigation revealed additional electrical issues requiring immediate repair to avoid continued electrical failures and potential accidents. Additionally, the conducted analysis has shown that the College Union

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electrical supply feed system is no longer reliable. Future failures are expected as a result. Our primary concern with the College Union electrical supply is unreliable supply feed, vulnerabilities to outages and impact on crucial student services. Additionally, water is able to enter the College Union electrical supply feed, immersing high voltage cables causing short circuits and an electrocution hazard. The staff of Oregon Tech staff believes the severity of these findings necessitate immediate action or we risk major disruptions to educational programs, greater future damage costs, campus closures, and potential injury or death to students and staff.

Attachment A provides a technical description and map of the North Utility Corridor Electrical Supply Feed failure and College Union building.

Oregon Tech Action

The attached drawing identifies the damaged areas as 1 through 10. Oregon Tech has engaged an outside electrical contractor to evaluate and test these areas. These areas have been closed to the public. The electrical evaluation and analysis has been temporarily funded through previously obligated deferred maintenance funds. With emergency funding, Oregon Tech will reimburse the deferred maintenance accounts and repair the damaged areas during the 2016 construction season.

Action Requested

Oregon Tech is requesting \$763,125 in emergency repair funds to pay for the engineering analysis, emergency electrical repair and replacement of our failing College Union electrical supply feed.

NORTH UTILITY CORRIDOR ELECTRICAL REPAIR COST ESTIMATE 11.13.2015		
Construction costs	\$625,000	
A & E costs @ 11%	\$68,750	
Contingency @ 10%	\$69,375	
Total	\$763,125	

College Union Building Storm Drainage System

Portions of the storm drainage system lie directly beneath the Campus Union building. During October 2015, the College Union Building Storm Drainage System was compromised and exposed, leading to the discovery that the drainage system is severely corroded and contains voids. The corrosion and voids could cause severe damage in the near-future to the interior spaces, disrupting operations of the College Union. Another life-safety concern is

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that any major water intrusion may find its way to nearby building electrical mains that are located sub grade, immersing high voltage cables causing short circuits and an electrocution hazard. Oregon Tech engaged a civil engineering firm to run a camera through the portion of the drainage system that lies beneath the Campus Union building. The staff of Oregon Tech believes the severity of these findings necessitate immediate action or we risk major disruptions to educational programs, greater future damage costs, campus closures, and potential injury.

Attachment B provides a technical description and map of the College Union Building Storm Drain System.

Oregon Tech Action

The attached drawing identifies the damaged areas as 1 through 10. Oregon Tech has engaged a civil engineering firm to provide video analysis of the affected portion of the drain that runs underneath the Campus Union Building. This areas have been closed to the public. The civil engineering analysis has been temporarily funded through previously obligated deferred maintenance funds. With emergency funding Oregon Tech will reimburse the deferred maintenance accounts and repair the damaged areas during the 2016 construction season.

Action Requested

Oregon Tech is requesting \$4,273,500 in emergency repair funds to pay for the engineering analysis, emergency storm drainage repair and replacement of our failing College Union storm drainage system.

STORM DRAINAGE COST ESTIMATE 11.13.2015	
Construction costs	\$3,500,000
A & E costs @ 11%	\$385,000
Contingency @ 10%	\$388,500
Total	\$4,273,500

Sincerely,

Michelle Meyer

Michelle Meyer
 Interim VP of Finance and Administration
 Oregon Institute of Technology

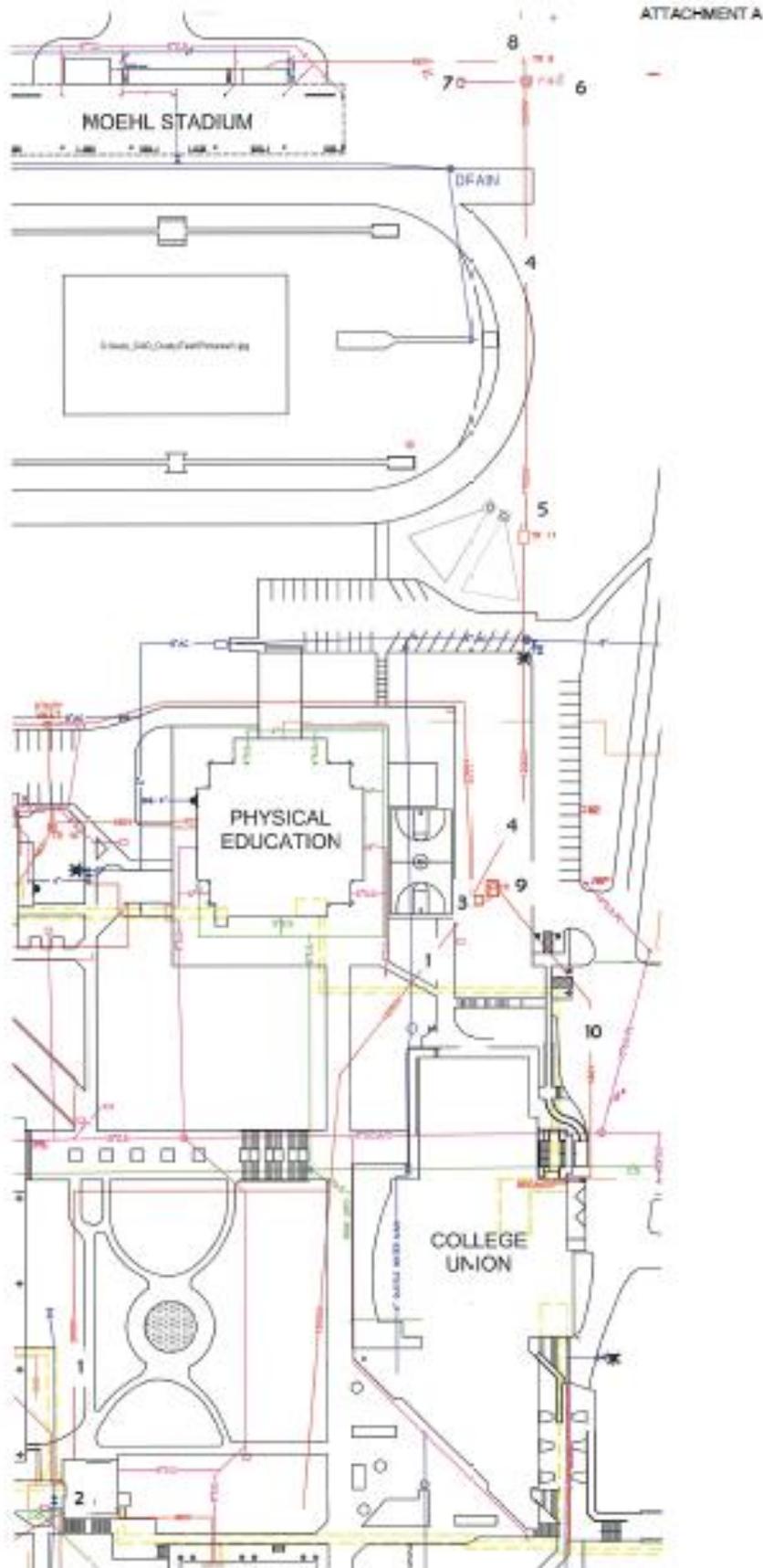
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ATTACHMENT A

North 12KW Electrical Utility Corridor

The College Union & North Electrical Utility Corridor ① 12K supply feeders are newer conductors in concrete encased PVC conduit from the ② Main Distribution area in the Campus Chiller Plant to the ③ sectionalizing switch located at the SE corner the Athletic Building. The ④ North Electrical Utility 12K feeders that leave the switch to the north side of campus are 36 years old and are of a conductor size and type that is no longer manufactured. *This cable has no long term reliability in terms of maintaining a closed circuit to the College Union and Solar Supply back to the sectioning switch.* This run is interrupted approximately halfway to North University Drive at a ⑤ sub grade connection vault for the purpose of splitting out the 480V for the field lights. *A feed in this run was tested on 11-12-2015 was found to be close to going to ground (230KW @ 370V). So in addition it is believed this is directed buried cable.* On 10-15-2015 a 12KV connection boot failed which resulted in a loss of supply to the College Union and from the Solar Supply. *Because the connection vault is sub grade it usually partially filled with water which is a potential safety and system hazard. The 480V to the field lights aren't fused which leaves the College Union and Solar Supply vulnerable to outages should there be an open circuit.* The outdated conductors arrive near North University Drive to an ⑥ open air disconnect cabinet where the 12KV phases split to the ⑦ Solar Supply re-closer cabinet and to ⑧ Transformer #12 that supplies power to features such as the city water tank and roadway lights. *Transformer #12 is unreliable as in annual testing it is found to have excess moisture. There is no fusing present between Transformer #12 and the open air disconnect. In the event of an open circuit in the Solar Supply this has the potential to interrupt power to the College Union which again will interrupt critical services to our campus population.*

The College Union 480V building supply is fed from afore mentioned ③ sectionalizing switch to a '50's era ⑨ transformer with hard to find 40 amp fuses. The ⑩ 480V supply feeders are newer conductors in PVC conduit but no concrete encasing. On 9-29-2015 the 480V supply feeders were damaged during a construction project which the 40amp fuses blew causing an entire loss of critical services to the campus population. *Although the damaged was repaired and the 480V supply restored this nonetheless creates a weak link in maintain a closed circuit to the College Union that is vital to campus student operations. Reliability is further complicated due to the aged transformer.*



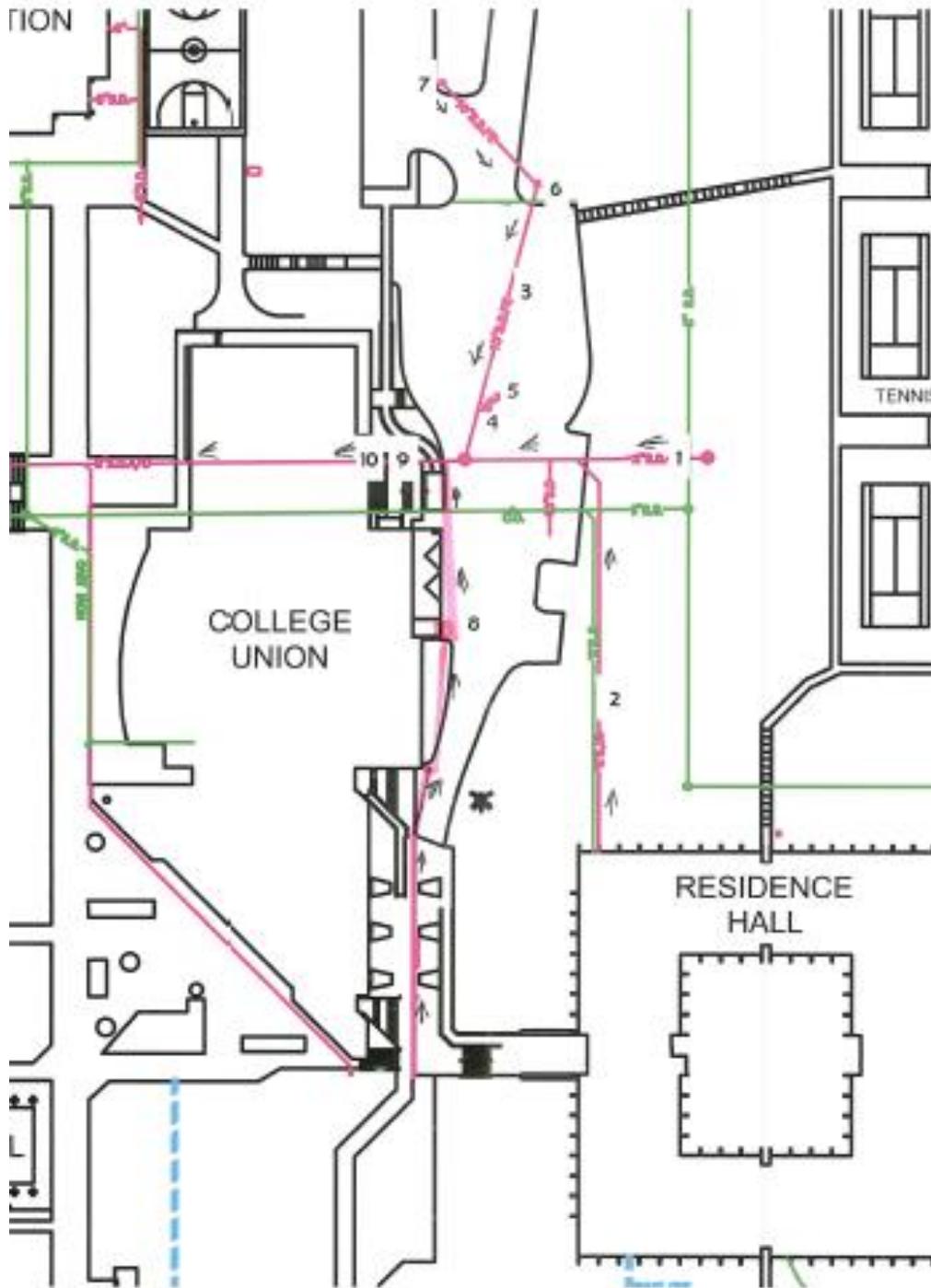
UPPER COLLEGE UNION / COLLEGE UNION STORM DRAINAGE

Installed in 1963 the College Union Storm drain system consists of a ① 12 inch galvanized main trunk that begins at a manhole vault located 60ft up the embankment above the College Union building. The main runs west across the parking lot were a ② 10" galvanized branch is connected from the Residence Hall to the south that is drainage for approx. 18,000 sq./ft. of roof run-off and an undetermined amount from the Residence Hall quad. ③ A 10" galvanized branch from the north has one ④ 8" spur and ⑤ 28" square catch basin connected to it as well as one ⑥ 25" x 31" catch basin and one ⑦ 27" x 32" catch basin. This branch and spur drains approx. 1.5 acres of asphalt and 3.5 acres of undeveloped hillside. ⑧ Another 10" galvanized branch drains in from the south that drains approx. 20,000 sq. /ft. of College Union roof run-off and a ½ acre of hard surface.

The main 12" main line descends under the stairs and College Union building and as in the 1970 stairs and a building addition was built over the 12" galvanized trunk line. The 12" trunk line transitions into an 18" galvanized pipe. There are ⑨ two 8" galvanized branches that Y at the point of the stairs that are of unknown origin and that are assumed abandoned. At the bottom of the stairs there is a ⑩ 2" branch drain that drains the approx. 1400 sq. /ft. of stair surface area. Recently the 12" main, 8" Y and 2" branch drain running under the stairs were compromised and exposed. It revealed that all these components were severely corroded. And one can only assume that similar corrosion as the 12" galvanized main continues under the College Union building.

In sum the corroded 12" main is attempting to handle storm run-off from 5.5 total acres of combined hard/soil surface and 39,500 sq. /ft. of roof run off. Recently a local civil engineering firm ran a camera in throughout the system and it revealed major corrosion and voids which could cause severe damage to the interior spaces interrupting operations. Another concern is that any major water intrusion may find its way to nearby building electrical mains that are located sub grade.

ATTACHMENT B



Action

Agenda Item No. 4.3

Request to Authorize Submittal of a 2017-19 Biennium Operating Budget to HECC

Summary

The Higher Education Coordinating Commission requested the seven public universities analyze different funding level scenarios to determine a 2017-19 biennium operating budget funding request.

Background

Oregon Revised Statute (ORS) 352.089(3)(a) states “On or before April 1 of each even-numbered year, each university listed in ORS 352.002 must submit to an office designated by the Higher Education Coordinating Commission as being responsible for university coordination a funding request applicable to the biennium beginning on July 1 of the following year. On or before May 1 of each even-numbered year, the office shall consolidate the funding requests from public universities listed in ORS 350.090 and submit the consolidated funding requests to the commission.”

The Current Service Level (CSL) is intended to estimate the cost of legislatively approved programs in the upcoming biennium. In 2009, the Joint Committee on Way and Means approved the adoption of a CSL model for the Community College Support Fund (CCSF) to reflect health benefit and retirement costs expected to exceed the Department of Administrative Services (DAS) standard inflation rate. This year, to ensure consistency in post-secondary state support CSL calculations the DAS and the Legislative Fiscal Office (LFO) were directed to develop, in consultation with HECC and the seven public universities, an estimated cost of applying the Community College Support Fund (CCSF) model to the Public University Support Fund (PUSF) and Public University State Programs, among others. The estimate will include data elements that the public universities will be required to submit to HECC to implement the model. DAS and LFO will provide the estimated cost to implement the Community College Support Fund CSL model for Public University state support to the Emergency Board, through the Legislative Fiscal Office, by July 1, 2016.

Current State Budget Environment

- According to the latest revenue forecast (March 2016), General Fund revenues are expected to total \$19,490 million in 2017-19 biennium, an increase of 8.2% percent from the prior period, and \$191 million below the December forecast.
- However, because of PERS, Medicaid and other expected costs, Oregon currently has around a billion dollar gap between its projected 2017-19 available revenues and its tentative current service level budget.
- Initiative Petition (IP) 28, a tax proposal on business gross receipts, may end up on the November 2016 Oregon statewide ballot; media has reported a Legislative Revenue Office estimate of around \$5 billion additional state revenue per biennium should the measure pass.

2017-19 Consolidated Funding Request – Current timeline

To Date

VPFAs and Workgroup have analyzed 11 different funding level scenarios, three of which have been requested by the HECC. For the actual document to be submitted to HECC, seven scenarios are currently planned for inclusion; brief descriptions of each are in the draft outline (following).

Between March 4 & 10	VPFAs and Presidents at each university have one-on-one discussions about the work to date and the approach in the draft outline to be discussed at Presidents Council on March 10th.
March 10	Jamie Moffitt presents Presidents Council with outline of funding request; Council provides feedback.
Early-mid March	Department of Administrative Services issues formal budget instructions to state agencies (possible implications for scenario modeling)
March 11	VPFAs/Workgroup have conference call to discuss PC feedback as well as review current draft of full narrative. Work continues on full narrative based on feedback.
Between March 11 & 16	VPFAs keep Presidents informed of progress/direction of narrative, circulating any presidential concerns to full VPFA/Workgroup as needed.
March 16	Regularly scheduled VPFA Conference Call – possibly use some time to touch base on status of narrative and finalize any directions on draft narrative.
March 18	Draft narrative circulated to VPFAs/Workgroup with expectation each VPFA gets final presidential approval.
March 21 - 25	Narrative put into final submittal format; last chance for any changes.
March 25	Target date for final document distribution to Boards of Trustees
March 31/April 1	Public Universities submit 2017-19 Consolidated Request to HECC

Draft Outline

OPTION: Keeping tuition increases under 5% (Scenario 1)

How much funding is needed to protect the 2015 investments for better student outcomes and protect undergraduate Oregon students from tuition increases larger than 5%?

1) PUSF of \$765 million – an increase of \$100 million, 15% over 2015-17

(Represents state's share of true 7.9% CSL plus state would pay the share of PERS costs otherwise borne by students)

- Resident undergraduate tuition increases: All under 5%¹

- Protects the state’s student-focused investments made in 2015

¹ Exception: Entering WOU students electing the Promise program pay an initially higher rate but rate held constant for four years.

OPTION: Improved Outcomes for Students (Scenarios 2 – 4)

What might result from additional or transformative levels of state investment?

2) PUSF of \$873.7 million (HECC scenario B.3.) – an increase of \$208.7 million/31.4% over 2015-17

(Represents total true 7.9% CSL – both state and students’ share of increases, less 10%)

- Resident undergraduate tuition increases: All under 3%
- Significant investments in additional student support initiatives
Describe Provost Council initiatives with additional university-specific details, connection to HECC Strategic Plan, and possible key outcomes.

3) PUSF of \$920.2 million (HECC scenario B.1.) – an increase of \$255.2 million, 38.4% over 2015-17

(Represents total true 7.9% CSL – both state and students’ share of increases, plus 10%)

4) PUSF of \$943.4 million (HECC scenario B.2.) – an increase of \$278.4 million, 41.9% over 2015-17

(Represents total true 7.9% CSL – both state and students’ share of increases, plus 20%)

Under both scenarios 3 and 4:

Three Framing Options for Presidents to Consider:

- No tuition increases
- All campuses keep tuition increases under 3% and increase remission budgets by full amount of tuition increases
- All campuses keep tuition increases under 3% and provide resident students with individual remissions equal to the tuition increase

- Significant investments in additional student support initiatives
Describe Provost Council initiatives with additional university-specific details, connection to HECC Strategic Plan, and possible key outcomes.
Include outcomes for URM students, high demand high cost degrees, completion rates, etc.

Option: Reduced Outcomes for Students, Large Tuition Hikes (Scenarios 5 -7)

What happens if the funding level doesn’t cover true CSL?

5) PUSF of \$685 million – an increase of \$20 million, 3% over 2015-17

(While a technical increase, effectively a decrease due to biennial cost increases closer to 7.9%)

- If campuses protect existing student focused investments, all campuses would need to raise resident undergraduate tuition more than 5%.

- Many institutions would need to raise tuition over 10% with at least three campuses over 15%

6) PUSF of \$616 million – a decrease of \$48.5 million, -7.3% from 2015-17 (3% CSL less 10%)

- Universities would need to address the worsening situation by various combinations of larger tuition increases and programmatic cuts. Most tuition increases would be 10% or more, with some exceeding 20%, and an additional \$14 million of cuts (equivalent of 156 jobs).
- Talk about negative impact on student recruitment, retention and completion – including impact on PELL eligible, diverse students.

7) PUSF of \$582 million – a decrease of \$82.8 million, -12.4.0% from 2015-17 (3% CSL less 15%)

- The situation is even worse. All universities implement tuition increases over 10% with most campuses over 15% and two over 20% plus close to \$19 million of cuts (equivalent to 208 jobs)
- Talk about further negative impact on students.

Recommendation

Move to authorize the submittal of a 2017-19 biennium operating budget to HECC.

Attachment

None

Action

Agenda Item No. 4.4

Request to Authorize Submittal of a 2017-19 Biennium Capital Request to HECC

Summary

Each biennium the seven public universities are required to submit a funding request, including capital improvements, to HECC.

Background

Oregon Revised Statute (ORS) 352.089(3)(a) states “On or before April 1 of each even-numbered year, each university listed in ORS 352.002 must submit to an office designated by the Higher Education Coordinating Commission as being responsible for university coordination a funding request applicable to the biennium beginning on July 1 of the following year. On or before May 1 of each even-numbered year, the office shall consolidate the funding requests from public universities listed in ORS 350.090 and submit the consolidated funding requests to the commission.”

ORS 352.089(4) states “As part of a funding request submitted under subsection (3) of this section, a university with a governing board may request, and appropriations may include, funding for education and general operations, statewide public services, state-funded debt service, capital improvements, deferred maintenance, special initiatives and investments.”

Oregon Tech requested funding for four major projects in the 2015-17 biennium and received partial funding:

- Capital renewal/deferred maintenance (received approximately \$1.9M)
- Cornett Hall Renovation
 - Phase 1 – new Center for Excellence in Engineering and Technology (received \$10.92M of \$12.6M project)
 - Phase 2
 - Phase 3
- New Student Center building
- Boivin Hall modernization

After holding a campus forum on March 8, 2016 to discuss and obtain input on the proposed capital construction priorities for the 2017-19 biennium, staff proposes to submit the following projects as part of the 2017-19 biennium capital request and update the estimated costs to 2016 dollars:

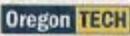
- Cornett Hall Renovation Phase 2 – modernize east wing (63,500sf) estimated cost at \$18.3M
- Cornett Hall Renovation Phase 3 – modernize west wing (56,500sf) estimated cost of \$17.2M
- New student center building
- Boivin Hall modernization

Recommendation

Move to authorize the submittal of the 2017-19 biennium capital request to HECC with updated costs.

Attachment

PowerPoint presentation from March 8, 2016 campus forum



Campus Forum on Capital Construction Priorities for 2017-2019

March 8, 2016



Background

Last Facilities Master Plan was completed in 2006

Prioritized projects in the plan included:

- The Center for Health Professions - done
- Student Housing - done
- Cornett Hall Remodel - not done
- Classroom Modernization - some done with ARRA funds - had to be shovel ready to qualify for state funds
- Pedestrian Way Enhancements - some done
- Learning Resource Center Expansion
- Fitness Center Expansion

• The Metro Campus was not included in the 2006 plan so the Wilsonville Campus consolidation was not envisioned at the time.

Oregon TECH

Background

Projects requested in 2015-2017

- Capital Renewal / Deferred Maintenance (received about \$1.9M)
- Cornett Hall Renovation:
 - Phase 1 - New Center for Excellence in Engineering & Technology (received \$10.92M of \$12.6M project)
 - Phase 2
 - Phase 3
- New Student Center Building
- Boivin Hall Modernization



Cornett Hall today



Cornett Hall future

Oregon TECH

New Center for Engineering & Technology

Center for Excellence in Engineering and Technology

- \$48 million to modernize and expand Cornett Hall into a 160,000 GSF, LEED Silver building with integrated Engineering and Technology lab and classroom structure
- Built in 1964: building envelope and systems beyond useful life; significant deferred maintenance of \$12.5 million; not compliant with seismic codes, emergency egress, and environmental requirements; non-ADA compliant
- PHASE 1 IN 2015: Construct a two-level 40,000 gsf building directly adjacent to Cornett Hall for \$12.632M (\$10.92M state general fund in the GRB, \$0.750M XI G and \$10.17M XI-Q Bonds), \$1.712M of Oregon Tech institutional funds.



Cornett Hall today



Cornett Hall future

Oregon TECH

Priorities for 2017-2019

- Phase Two - Cornett Modernization East Wing: 63,500 gsf; estimated cost at \$18.3M
- Phase Three - Cornett Modernization West Wing: 56,500 gsf; estimated at \$17.2M.
Both Phases Two and Three include seismic and ADA upgrades.
- **OUTCOME OF INVESTMENT:** eliminates multiple life-safety issues, ADA, and expands buildings' functionality, efficiency, and programs for students



Oregon TECH

Emergency Capital Requested in 2016

- Received \$5.07 M in XI-Q bonds
 - North Utility Corridor Electrical Supply
 - College Union Building Storm Drainage System



Questions? Comments?

WHY Cornett in 2017?

- Fulfills Facilities Master Plan
- Advantage of having received Phase 1, and informed legislature about Phases 2 and 3
- Provides space for growth in academic plan, modernization of classrooms, partnerships, ADA, seismic and environmental issues, and reduces deferred maintenance of aging building

Future? New Facilities Master Plan in 2017

Discussion

Agenda Item No. 5.2

Update on Upcoming Board Vacancies

Summary

Two positions on the Oregon Tech Board of Trustees expire on June 30, 2016.

Background

Faculty, staff and student members of the Oregon Tech Board of Trustees are appointed by the Governor for a two-year term. If eligible, the faculty, staff and student member may be reappointed for another two-year term. The faculty and student position will expire on June 30, 2016. Trustee Peterson is eligible for reappointment to the faculty position; however, Trustee Ceron will graduate in June making her ineligible for reappointment to the student position.

Currently, the proposed University policy addressing the process for candidates to apply for the faculty, staff and student positions on the Board is under review and is not adopted. The draft policy was reviewed with few proposed amendments by both ASOIT groups on February 28 and Faculty Senate on March 1, 2016. After addressing the proposed amendments the draft policy was sent for legal review on March 9. When comments are received the policy will go before the President's Council for recommendation to the President, as required by the Board Policy on Categories of Authority.

The Board Secretary was notified on March 1, 2016 that Legislative Days, when candidates are confirmed, are scheduled for May, 23, 24, and 25. To vet all candidates the Governor's office requires all candidate information to be submitted by April 8.

Once the Policy is approved by the President, notice requesting applications for consideration will be sent to faculty and students. The applications would then be preliminarily reviewed and ranked by a committee, the rankings reviewed by the President, and a recommendation brought to the Board Chair from the President. The Board Chair, in consultation with the Executive Committee, would then review the application packet and make a determination to recommend the applicant to the Governor or request an additional applicant be brought forward from the President. It is unlikely all of this can be accomplished in the short time line presented.

Recommendation

No action required at this time. This item is informational only.

Attachment

Trustee Terms of Appointment

OREGON TECH BOARD OF TRUSTEES TERMS AND COMMITTEES

MEMBER	TERM	COMMITTEE(S)
Jeremy Brown, PhD	09-19-14 to 06-30-18	AQ&SS, Chair Executive
Melissa Ceron (Student Representative)	09-19-14 to 06-30-16	AQ&SS F&F
Bill Goloski Staff Representative	10-01-15 to 06-30-17	AQ&SS
Jessica Gomez	12-12-14 to 06-30-18	F&F
Lisa Graham, PhD, PE CHAIR	09-19-14 to 06-30-18	Executive, Chair
Kathleen Hill	09-19-14 to 06-30-18	AQ&SS
Gay Johnston <i>vacant as of October 13</i>	03-26-15 to 06-30-18	F&F
Christopher Maples, PhD	ex-officio and non-voting	Executive ex-officio and non-voting
Jill Mason	10-01-15 to 06-30-19	F&F
Kelley Minty Morris	09-19-14 to 06-30-18	AQ&SS
Celia Núñez	09-19-14 to 06-30-18	AQ&SS
Dan Peterson, PhD (Faculty Representative)	09-19-14 to 06-30-16	AQ&SS Executive
Steve Sliwa VICE-CHAIR	09-19-14 to 06-30-18	F&F, Chair Executive
Paul Stewart	09-19-14 to 06-30-18	F&F Executive
Fred Ziari	09-19-14 to 06-30-18	Executive

Revised: 13 October 2015