

Academic Quality and Student Success Committee MINUTES

Trustees Present:

Jeremy Brown, Chair
Kathleen Hill

Jill Mason
Kelley Minty Morris

Liam Perry
Dan Peterson

University Staff and Faculty Present:

Jolene Cady, Student Health Counselor
Ed Daniels, Director of Campus Safety
William Dowling, Student Health Counselor
Erin Foley, VP Student Affairs/Dean of Students
Brandy Hunter, Student Health Administrative Program Assistant
Gary Kuleck, Provost/Dean of Academic Affairs
Mark McClure, Student Health Counselor
LeAnn Maupin, Interim Provost/Dean of College of HAS
Adria Paschal, Senior Executive Assistant to the President
Trevor Peterson, Assistant Professor Humanities and Social Sciences
Gregg Waterman, Associate Professor Mathematics

1. Call to Order/Roll/Declaration of a Quorum

Chair Brown called the meeting to order at 8:32am. The President's Senior Executive Assistant called roll and a quorum was declared.

2. Consent Agenda**2.1 Approve Minutes from the May 25, 2017 Meeting**

Trustee Mason moved to approve the minutes from the May 25, 2017 meetings. Trustee Minty Morris seconded the motion. With all Trustees present voting aye, the motion passed unanimously.

3. Action Items - none**4. Discussion Items****4.1 Provost Presentation**

Provost Kuleck gave an update covering the first three months of his appointment, including recent faculty hires and searches underway, faculty development and new between administration and academics in the spirit of transparency and shared governance.

He briefly discussed standing committees, faculty workload issues, and a new concept of creative works for faculty. There was discussion on the academic program review process, new program proposal process, and an update on the essential study model project including the financial impact and the junior year synthesis experience. He explained the seamless transfer model.

Trustee Minty Morris requested an explanation of the potential ROI for new programs, and how it impacts student recruitment and retention for that program. She would like our comparative advantages identified. **Trustee Peterson** asked for clarification on what level of items should be brought before the Committee and the Board and how processes were created. **Chair Brown** stated historically the committee and board were asked to review proposals at the last minute, consequently, the programs were not properly vetted, causing frustration. He asked that a calendar or schedule be created, working backward from when the first student cohort is to enter the program. He asked that programs have benchmarks set to assist in review and assessment. **Provost Kuleck** suggested contracting with outside entities for program review, and the need to request input from students.

4.2 Textbook Cost Update

Associate Professor Waterman stated there is no central open resource repository and noted that courses should be flagged on our website if they are no- or low-cost. **VP Foley** reminded the committee that the bookstore offers reduced cost options including price matching (2,246 students/65% of the student body took advantage of this), text book rental (1,070 students/31%), and digital rental (167 students/5%). **Trustee Peterson** stated faculty are mindful of textbook costs for students and attempt to keep the costs low.

4.3 Veteran Support Presentation

VP Foley stated there are 298 self-reporting veteran's or dependents of veterans; the breakdown is 118 admits at Klamath Falls, 119 at Wilsonville, 7 at Boeing, 4 at Chemeketa, and 50 online. She explained the difference between a program and a club and described the Student Veteran's Program. The program has a dedicated space with resources and is staffed with a Veteran Certifying Official; the area is available for other student events. The program members are involved with other events on campus such as the annual nerf-war game, and Memorial Day celebration, and involve and interact with other students.

4.4 Integrated Student Health Center Presentation

Director Maurer made a presentation, stating the center is an auxiliary service funded by student fees. There is a center on the Klamath Falls campus and on the Wilsonville campus. The center in Klamath Falls acts similar to a primary care physician office and has a variety of employees to meet the physical and mental health needs. Various health activities are held throughout the year. She explained the mental health program and that there is no maximum number of sessions for a student. She shared results of the National College Health Assessment survey delivered last year, identified the types of students served and the retention rates of those students, detailed the counseling services and staffing changes over the years, listed obstacles to receiving care in the community, and the benefits of having counseling services on campus. When asked what would help, she said more space would be beneficial as staff has to shuffle depending on the student needs. The discussion focused on summer coverage, option of tele-counseling, and addressing a student who might be a danger to others.

5. **Other Business/New Business** - none

6. **Adjournment**

Trustee Mason moved to adjourn the meeting. Trustee Hill seconded. With all Trustees present voting aye, the meeting adjourned at 10:51am.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'S. Fox', is written over the typed name.

Sandra Fox
Board Secretary