Meeting of the
Oregon Tech Board of Trustees
Academic Quality and Student Success Committee
Mt. Thielsen Room, Klamath Falls Campus
March 21, 2019
9:10am – 10:30am

Academic Quality and Student Success Committee Agenda

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1. **Call to Order/Roll/Declaration of a Quorum** (9:10am) *Trustee Kelley Minty Morris*

2. **Consent Agenda** *Trustee Kelley Minty Morris*
   - **2.1** Approve Minutes from the January 24, 2019 Meeting — **1**

3. **Action Items** - none

4. **Discussion Items** (9:15am)
   - **4.1** **Provost Update** (20 min) *Provost Gary Kuleck*
   - **4.2** Campus Housing and Residence Life Presentation (9:35am) (25 min) — **4**
     Housing and Residence Life Director Mandi Clark
   - **4.3** **Accreditation Update** (10:00am) (25 min)
     Academic Excellence Director Seth Anthony

5. **Other Business/New Business** (10:25am) (5 min) *Trustee Kelley Minty Morris*

6. **Adjournment** (10:30am)

Oregon TECH

Meeting of the
Oregon Tech Board of Trustees
Academic Quality and Student Success Committee
Room 402, Portland-Metro Campus
January 24, 2019
8:00am – 10:40am

Academic Quality and Student Success Committee
DRAFT MINUTES

Trustees Present:

Jeremy Brown, Chair	Rose McClure	Kelley Minty Morris
Kathleen Hill	Jill Mason	Liam Perry

University Staff and Faculty Present:
Abdy Afjeh, Associate Provost of Research and Academic Affairs
Sandra Bailey, Professor, Management
Erin Foley, VP of Student Services/Dean of Student Affairs
Jim Jones, CIO/ AVP of ITS
Gary Kuleck, Provost/Vice President of Academic Affairs
Dana Onorato, AVP of Student Services
Rosanna Overholser, Assistant Professor, Mathematics
Adria Paschal, Senior Executive Assistant to the President
Dan Peterson, Interim Associate Dean College of HAS
Joe Reid, Associate Professor, Mathematics
Di Saunders, AVP of Communication and Public Affairs
Maureen Sevigny, Director of Distance Education
Joe Stuart, Associate Professor, Manufacturing and Mechanical Engineering
Terri Torres, Faculty Senate President and Mathematics Professor

1. **Call to Order/Roll/Declaration of a Quorum**
   Chair Brown called the meeting to order at 8:02am. The President's Executive Assistant called roll and a quorum was declared.

2. **Consent Agenda**
   - **2.1 Approve Minutes of the November 15, 2018 Meeting**
     Trustee Minty Morris moved to approve the minutes of the November 15, 2018 meeting. Trustee Mason seconded the motion. With all Trustees present voting aye, the motion passed unanimously.

3. **Action Items**
   - **3.1 Recommendation to the Board to Recommend Approval of the Cybersecurity Degree to HECC**

Provost Kuleck reported that the Curriculum Planning Commission, Graduate Council, and the Statewide Provost Council reviewed and approved the Cybersecurity Degree. He detailed the program and recommended the committee recommend the full board approve the program for submittal to HECC. He shared the internal process for curriculum development and the coordinated effort of faculty to meet the necessary requirements for accreditation.

Trustee Minty Morris moved to recommend the full board approve the Cybersecurity Program and recommend approval by HECC. Trustee Mason seconded the motion. With all trustees present voting aye, the motion passed unanimously.

4. Discussion Items

4.1 Provost Update

Provost Kuleck provided an update on the process of creating the joint rural health DPT program with OHSU with support from Sky Lakes Medical Center. He announced Oregon Tech will hire a program director to assist with the program approval process. He noted there are other Oregon universities developing DPT programs that will be presented at the Statewide Provost Council. **Chair Brown** relayed his concern about the Provost Council process and how it processes multiple proposals for similar programs without creating conflict between the schools.

Dr. Kuleck discussed two faculty professional development grant programs - the summer creativity grants and the innovation fund, the hiring of a Librarian and gave kudos to Dawn Lowe-Wincentsen for her two-year interim role. He noted there are several faculty searches in process for the Klamath Falls and PM Campus, and an imminent hiring of an International Program Manager.

Dr. Kuleck mentioned there are seven sabbatical leave applications under review.

4.2 Workload Audit Review

Provost Kuleck provided an overview of the Workload Audit Review. He noted the data used to analyze the workload was from 2016 and reviewed steps taken since 2017 addressing the findings and recommendations. **Trustee McClure** requested the workload calculations be reviewed to include non-teaching duties to represent the true workload. **Provost Kuleck** replied that workload and compensation topics will be discussed during the collective bargaining process. **Chair Brown** expressed his concern regarding the policies and practices not being following by the institution. **Provost Kuleck** explained the new strong-dean model to assist in following policies and practices. Discussion regarding budget training and understanding of finances, and when courses are offered. There is a need to have an annual schedule to permit students and faculty to plan.

4.3 Sabbatical Presentations

Professor Bailey detailed her sabbatical as a coach for the National Institute for Learning Outcomes and Assessment (NILOA), an organization that focuses on providing support to institutions to use assessments to increase and enhance student learning. She outlined the universities she visited explaining the visits provided opportunities to discuss Oregon

Tech, student learning outcomes, organizational change, general education, accreditation, curriculum design, assessment and student success. She stated she is also working as an external reviewer regarding general education at the University of Wisconsin STOUT. She has found that our work on general education reform is similar to what other institutions are doing.

Associate Professor Stuart detailed his sabbatical that focused on a balanced solution to work and life while delivering online instruction utilizing unusually remote connections. His research included ocean renewable energy, online course development, and connections with OSU and the Marine Science Center. His research resulted in the development of upper division online courses in manufacturing.

4.4 Introduction of Data Science Degree (9:50am) (25 min)
Assistant Professor Overholser and **Associate Professor Reid** provided a brief description of the development of a BS degree in data science, integrating math, business, and computer science.

4.5 Portland-Metro Student Services Update
Assistant VP Onorato provided an update regarding the advancements of Portland Metro Student Services including career services, campus life, and academic services. She reported on some of the issues that the students at the Portland Metro identified in surveys and the progress made to address the issues: ASOIT established a food pantry in the fall and students can access the local food bank; the Avenue C Micro Market opened in the student commons area with a percent of the proceeds returning to Oregon Tech; spaces were made available for students to study, game and reflect; Oregon Tech merchandise will be available on campus starting in February; and a campus coordinator was hired who will focus on International and Veteran Support Services. She noted other Student Services projects: creation of a plan to address concerns regarding pre-advising for prospective transfer students, increased student engagement, providing support for students that are struggling academically, and assistance with access to campus.

5. Other Business/New Business - none

6. Adjournment
Meeting adjournment at 10:47am

Respectfully submitted,

Sandra Fox
Board Secretary

Housing & Residence Life

March 21, 2019

Mission

- The Office of Housing and Residence Life strives to build an on-campus community that promotes academic success and fosters personal growth. The Residence Life program is designed to augment the formal experience of the classroom and laboratory, while providing opportunities for residents to meet others from diverse backgrounds and cultures, and to develop a sense of community within the Residence Halls.

Staff

Custodial/Maintenance Staff

Housing Office Staff

Student Staff

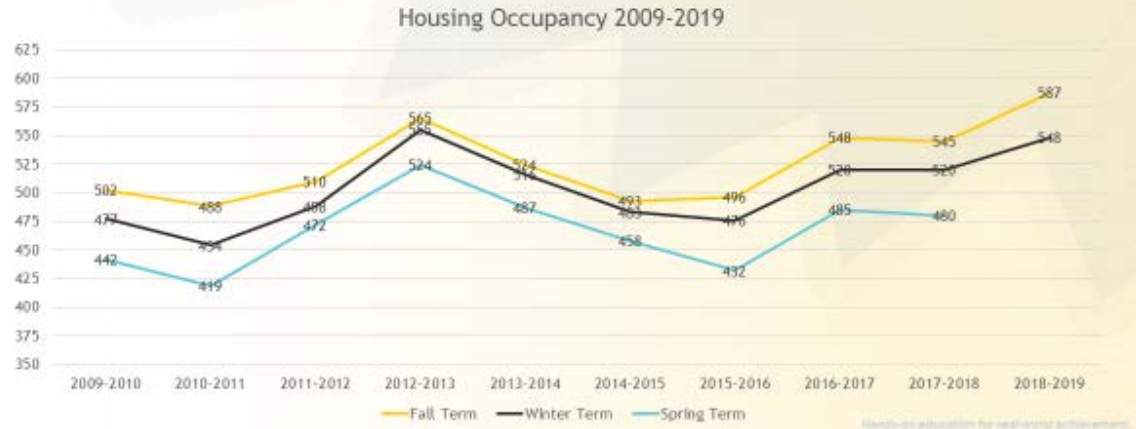
Housing Communities

- Residence Hall- houses up to 425 students in double rooms
- Village-home to 264 students
- First Year Experience-1st Floor Residence Hall

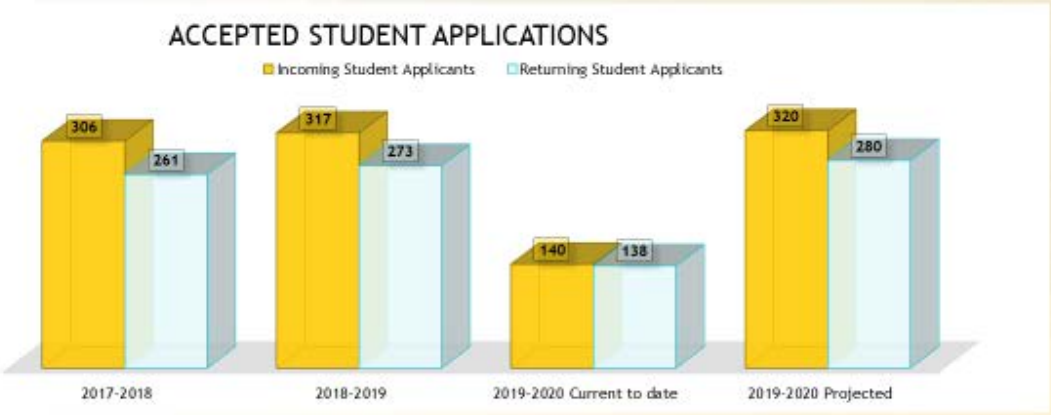
Community Comments

- I feel very at home in the Res Hall. I'm comfortable with being away from home because OIT is a positive environment.
- I have made a lot of friends!
- I really like the positive environment. It's always fun to use the common areas with friends, or stay up late playing board games in our rooms.
- This is my first time living in the Res Hall, and I quite enjoy it! I love the sense of community and everyone's involvement.

Occupancy



New students/Returning students



HOOTIE-Oregon Tech Programming Model

- Home
- Ownership
- Outreach
- Transition
- Inclusion
- Experience

Summer

- Conference Housing
- Early arrival athletes
- Preparations for Fall term

Completed Facilities Projects

- Village lighting projects
- Village landscaping
- Res Hall hot water storage tanks
- Increased sidewalk south side of Res Hall
- All first floor rooms renovated in Res Hall

Future Facilities Projects

- Res Hall Concrete work
- Res Hall plumbing
- Village painting

Oregon TECH
Strengths
• Customer service
• Staff and cross training
• Renovation plans
• Student staff to student ratio 30:1
• First Year Experience Community

Oregon TECH
Challenges
• Aging Residence Hall
• Changing student desires
• Insatiable desire for bandwidth
• Assessments