

Oregon Institute of Technology

ASOIT Executive Meeting

Sunset at 5:00pm

I. Call to Order:

President, Sam Henkell at 5:08 pm

Guests: None

II. Officer Reports:

President

Samantha (Sam) Henkell:

- Possibility of meeting for a couple hours to discuss more ways to help students during office hours in Campus Life.
- Sam will send an email with possible dates/times to schedule this

Vice President

Mason Wichmann:

- Blood drive coming on Feb 25th, room is reserved, advertisements in progress
- Scheduled Dr. Nagi to come to the general meeting on Feb 10th
- Emailed Dr. Mott re: attending the general meeting on Jan 13th
- Waiting for a reply from Brian Fox re: holding a tuition forum this term
- Update from 3D printing club: they were able to secure a spot in the library!

Administrative Affairs Officer

Katy Hunter:

- Office Hours will be posted as soon as they are received from everybody!

Finance Officer

Taylor Kimura:

- Special Considerations Request from Phi Delta Theta
 - Requesting \$600 for a flight, hotel, and food to send one member to the Phi Delta Theta national conference, required by their headquarters

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- Discussion considering other expenses that Phi Delta Theta has
- Sally motions to fully fund this request, with a note to budget for this in the future and request money for extra things they might be trying to do for the campus
- Taylor Seconds the motion with the stipulations
- Vote = unanimous, with Mason abstaining as a member of Phi Delta Theta

Clubs Officer

Jessica Santana:

- One new club proposal: Video Game Development Club; wants to produce video games. Goal to bring enjoyment to people with the completed games as well as a fun and niche activity for participating individuals. Claims to not have a need for funding at this time.
- Discussion considering the brief/vague nature of the proposal, and whether this activity needs to be a club versus simply a hobby or associate club?
- Jessica will send a follow-up email asking for more information and discussion of options

Nontraditional Officer

Sally Sutton:

- Sodexo Survey Results: the vast majority of the students are in favor of shifting the dinner hours to a later time, split between the option of moving it 30 minutes versus one full hour.
- Decision to bring this as a vote to a general meeting closer to the end of the term for more feedback
- Idea of talking to the ambassadors about educating new students about Sodexo's options, maybe creating an informational "FAQ" sheet of some sort?
- Holly: idea of drafting a letter, "welcome from ASOIT" to put in new wings folders with tips & tricks from us to the new students. Samantha M. is willing to take on this project!
- Sally will condense the survey results to a "top 5 takeaways" or related summary

Communications Officer

Samantha McLean:

- Goals for the term:
 - Wanted a project which she now has in the form of the welcome letter!
 - Regarding the TP press: submissions to be by the 23rd of each month, Samantha's goal to get the completed document to Holly by the 26th of each month.

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- Goal of developing and maintaining one of our social media platforms
- Mason: idea of getting an ASOIT booth at the Pink Out game
- Holly: idea of ASOIT hosting steak night, paying the difference for the students and giving information on services that Sodexo and ASOIT can offer

III. Advisor Reports

Erin Foley:

- Gender neutral bathrooms & baby changing stations: something focused on by last year's ASOIT, needs follow up by this year's group. Sam has attempted follow-up with Dr. Nagi and will do so again
- Pink Out Tailgater: Feb 1st
- Black Out: Feb. 20th, typically an ASOIT sponsored event or related situation, with ASOIT at least paying for the shirts given out at the game. Question being if we once again want to take on the design and purchase of these t-shirts? Decision/game plan needed by next exec meeting. Nick making design(?)
- Bottle-filling stations: Last correspondence was regarding Phase 2, being the CU's filling stations. After our exec meeting with Dr. Nagi where this issue was mentioned, Holly sent a follow-up email on the 29th of October with no response. Sam will bring up the funding issue with the President, Sally will follow up with Shelly.
- IFC: Last year Junmin asked that students would be involved representing the CU and campus life, do we want to use last year's model again? Yes is the consensus.
- University Lobby Day in Salem: Thursday February 13th. In the past, ASOIT has paid for students to go to this event representing OIT. This year we are specifically asking the State for funding to remodel Boivin Hall as opposed to asking for general tuition funding.
 - Sally motions that ASOIT funds up to \$2000 to send students to this event
 - Sam seconds the motion
 - Vote = unanimous, Jessica absent

Holly Anderson:

- Funding request for support of credit card machines: In the past the credit card machines that we used were wirelessly routed through AT&T towers, of which we have none in the area making the card machines extremely unreliable when it comes to connectivity. There is a new option for this, approved by the State, 3 machines at \$799 per machine comes to \$2,397, split with campus life, ASOIT would pay \$1,198.50; the machines come with lifetime support and a catalog/inventory control
 - Sally motions that we pay the full \$1,198.50 to split the total cost w campus life

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- Mason seconds
- Vote = unanimous, Jessica absent
- New Club Budget Updates: the business office has created SAC accounts for the recently approved clubs: Feudal Club and 3D Printing Club, as well as reactivating the Students in Communications Club's SAC account. Opening deposits have yet to go through.
- Online RSO Training Updates
 - Student Use Credit Card: test is still being developed to approve the student use

IV. Rollover from Last Term / Open Floor

- Marking parking spots for visibility in snow (Mason talking to Facilities?) emails were sent, replies not received yet.
- Outdoor study areas/gazebos tabled until weather is better
- Reserved Injured Veteran Parking (checking w other universities, traffic commission, facilities, etc)
- Remembering mission of generating larger student involvement, awareness of importance of student voice and shared governance
- Note to invite provost to 1st general meeting? Also Brian Fox later in Feb
- Sam meeting w Brian Fox to review things
- Taylor: first tuition recommendation committee meeting tomorrow, 1-3pm

V. Adjournment: 6:49 pm