

Who to Contact?

Office of Human Resources Main Line: 541-885-1120 Email			
Associate Vice President	Vacant	541-885-1108	SN108
Senior HR Consultant	Sandi Hanan	541-885-1074	SN107
Payroll Manager	Karen Blevins	541-885-1210	SN109
Payroll Specialist	Mary Chivers	541-885-1211	SN109
Benefit Consultant	Sarah Henderson	541-885-1028	SN110
HR Consultant	Harmony Stobaugh	541-885-1120	SN111
HR Consultant	Vacant	541-885-1075	LRC257
Diversity/Title IX Officer	Tanya Coty	541-885-1847	LRC257

If You Need to Know About:	Contact:	
ADA / Reasonable Accommodation	Sarah Henderson	
Background Checks	Harmony Stobaugh	Sandi Hanan
Benefits (Medical, Retirement, Health)	Sarah Henderson	Sandi Hanan
Classification/Reclassification	Harmony Stobaugh	
Collective Bargaining Agreement	Sandi Hanan	
Corrective Action/Disciplinary Action	Sandi Hanan	
Discrimination/Harassment	Tanya Coty	
Employee Data Requests	Sandi Hanan	Institutional Research or 885-1609
Employee Files/Information	Sandi Hanan	Harmony Stobaugh
Employee Leave (Paid)	Sarah Henderson	Karen Blevins
Employee Recognition	Vacant	Sandi Hanan
Employment Contracts	Sandi Hanan	
Employment Verification	Sandi Hanan	Karen Blevins
Exiting Employees	Sarah Henderson	
Grievances	Sandi Hanan	
Medical/Disability Leave (FMLA/OFLA/ADA)	Sarah Henderson	
Onboarding Employees	Sandi Hanan	
Organizational Assessment/Development	Sandi Hanan	
Payroll Services	Karen Blevins	Mary Chivers
Performance Evaluations	Sandi Hanan	
Policies/Procedures	Sandi Hanan	
Position Descriptions	Harmony Stobaugh	
Sex-Based Discrimination/Sexual Harassment	Tanya Coty	
Staff Fee Tuition Privilege	Sandi Hanan	
Student Employment: Recruitment	Career Services or 885-1020	
Student Employment: Hiring	Mary Chivers	Karen Blevins
Time Reporting/Web Time Leave Entry	Karen Blevins	Mary Chivers
Temporary Employment (non-student)	Sandi Hanan	
Training/Professional Development	Sandi Hanan	
Wellness	Sarah Henderson	
Workplace Concerns	Sandi Hanan	
Workplace Incident/Accident Reporting (Workers' Compensation)	Sarah Henderson	