

Oregon Tech President's Council Minutes

Members Present:

Jay Kenton
Erin Foley
Sandra Fox
Pau Rowan
LeAnn Maupin
Hallie Neupert
David Thaemert
Terri Torres

Ron McCutcheon
Lori Harris
Brendan Nikola
Adria Paschal
Laura McKinney (video)
Di Saunders (video)
Mary McEntee (video)

1. Call to Order

Dr. Foley called the meeting to order at 1:36 pm

2. Policies and Procedures – Action Items

OIT-01-002 Candidate Application for Faculty, Staff, and Student Board of Trustees Positions

Board Secretary, **Sandra Fox** presented the proposed policy OIT-01-002 Candidate Application for Faculty, Staff, and Student Board of Trustees Positions. All feedback that was received from ASOIT, Administrative Council and Faculty Senate was considered and the proposed policy modified. The proposed policy mimics the application process that the Board of Trustees adopted as their policy for putting forth names to the Governor.

Discussion regarding student vacancies. **President's Council made the following amendment to include. Section 2: and ASOIT Presidents (alternating between Klamath Falls and Wilsonville).**

Additional discussion regarding University President Review. **President's Council made the following amendment. Section 3: The application packets and review committee rankings for the top three candidates for each vacancy will be submitted to the President of the University for review. The President may choose to have face-to-face meetings with these candidates. The President will forward one name from this group of candidates, and the application packet, to the Board Chair for each vacancy.**

Sandra Fox moved to approve for president's signature the proposed OIT-01-002 Candidate Application for the Board of Trustees Positions. Paul Rowan seconded the motion. With all members present voting aye, the motion passed unanimously.

OIT-30-035 Smoke and Tobacco Free Campus

Chief Human Resources and Civil Rights Officer, **Ron McCutcheon** presented revisions to the Smoke and Tobacco Free Campus Policy to delete Oregon University System, and add **Section a. other locations associated with Oregon Tech programs will be subject to the host entities' policy on tobacco use and applicable state law.**

Ron McCutcheon moved to recommend for the President's approval on OIT-30-035 Smoke and Tobacco Free Campus. Sandra Fox seconded the motion. With all members present voting aye, the motion passed unanimously.

OIT-30-002 Campus Speech Activities – Time, Manner and Place

Chief Human Resources and Civil Rights Officer, **Ron McCutcheon** presented revisions to the OIT-30-002 Campus Speech Activities – Time, Manner, and Place to change **OIT to Oregon Tech** and **college to university** throughout the policy.

Additional revisions include deleting **Oregon University System** and adding **SEIU/OPEU, Local 503.**

Discussion regarding campus locations. President's Council agreed that the policy is inclusive of both Klamath Falls and Wilsonville campuses.

Ron McCutcheon moved to recommend for the President's approval OIT-30-002 Campus Speech Activities – Time, Manner and Place. Sandra Fox seconded the motion. With all members present voting aye, the motion passed unanimously.

OIT-01-001 Policy Addition and Revision

Chief Human Resources and Civil Rights Officer, **Ron McCutcheon** presented revisions to OIT-01-001 Policy Addition and Revision. The revisions include deleting the references to the **Oregon University System, state entities, Articles of the Faculty Constitution,** and insert an additional source of policy and procedure to include **9. Collective Bargaining Agreements.**

Ron McCutcheon moved to recommend for the President's approval OIT-01-001 Policy Addition and Revision. Sandra Fox seconded the motion. With all members present voting aye, the motion passed unanimously.

OIT-20-041 Academic Rank and Promotion for Library Faculty

Faculty Senate Representative, **Terri Torres** presented revisions to OIT-20-041 Academic Rank and Promotion for Library Faculty. The classification of library faculty has been a

discussion for quite some time and the library faculty and Faculty Senate reviewed and approved the proposed revisions.

Terri Torres moved to recommend for the President's approval OIT-20-041 Academic Rank and Promotion for Library Faculty. LeAnn Maupin seconded the motion. With all members present voting aye, the motion passed unanimously.

Tabled Policies

- President's Council tabled **OIT-20-045** Timely Notice for Unclassified Administrators. Ron McCutcheon will make revisions to include language for grant funded positions in notices of appointments and exigency then resubmit for review and approval.
- President's Council tabled **OIT-20-xxx** Background and Criminal Records Check. Ron McCutcheon will make revisions to include a section related to student employees that work in critical or security sensitive positions and submit to Faculty Senate and ASOIT for review.
- President's Council tabled **OIT-580-022-0045** Proscribed Conduct. Ron McCutcheon will make revisions to include a section for consequences if the conduct is not followed and to review to remove the items that are covered in other policies. Ron will revise and resubmit for review and approval.
- OIT-xx-xxx, **Vacation Leave**, new policy not discussed
- **Inclement Weather**, policy not discussed
- **OIT-20-035** Post Tenure Review, policy not discussed
- President's Council tabled **OIT-13-013** Credit for Prior Learning. LeAnn Maupin would like to make certain this policy meets accreditation requirements and will work with faculty to revise and resubmit to faculty senate for review.
- **OIT-20-030** Indefinite Tenure, policy not discussed.

An Oregon Tech President's Council meeting will be scheduled in late September or early October to address the policies that were tabled or not discussed.

3. Adjournment

Meeting was adjourned at 3:00 p.m.

Respectfully submitted,
Adria Paschal