

Oregon Tech President's Council Minutes

Members Present:

Brad Burda
Mary Ann Zemke
Erin Foley
Sandra Fox
Tracy Ricketts
Paul Rowan
Charlie Jones

Robyn Cole
Bill Goloski
Ron McCutcheon
Michelle Meyer
Mateo Aboy (video)
LeAnn Maupin (phone)
Adria Paschal

1. Call to Order

Chair Burda called the meeting to order at 3:08 p.m.

2. Policies and Procedures – Action Items

Administrative Council Chair, **Bill Goloski** made a request to retract the Administrative Council Charter and Bylaws from the agenda and stated that he would prefer to present at a later date. **Chair Burda** acknowledged the request and officially removed the Administrative Council Charter and Bylaws from the agenda.

OIT-20-015 Faculty Compensation

Faculty Senate Chair, **Robyn Cole** presented the revisions to the Faculty Compensation Policy that were reviewed and approved by Faculty Senate at the May meeting. The revisions that were presented include the Geographic Cost of Living Allowance (GCLA) and change of “dean” to “designee”.

Robyn Cole moved to approve for president's signature OIT-20-015 Faculty Compensation with the revisions as presented. Charlie Jones seconded the motion. With all members present voting aye, the motion passed unanimously.

OIT-20-040 Academic Rank and Promotion for Instructional Faculty

Faculty Senate Chair, **Robyn Cole** presented the revisions to the Academic Rank and Promotion for Instructional Faculty that were reviewed and approved at the May Faculty Senate meeting. The revisions that were presented included language changes and definition of criteria for promotion.

Charlie Jones moved to approve for president's signature OIT-020-040 Academic Rank and Promotion for Instructional Faculty with the revisions as presented. LeAnn Maupin seconded the motion. With all members present voting aye, the motion passed unanimously.

Academic Standards – Transfer Process

Chair Burda explained that the Academic Standards and Transfer Process is not an institutional policy and does not require a signature by the president and is only informational. There is no action required by President's Council.

Faculty Senate Chair, **Robyn Cole** reported that the transfer process will be placed in the academic catalog to reflect that "C minus" grades will be transferred in as a "C".

Faculty Senate Charter

Faculty Senate Chair, **Robyn Cole** reported that Faculty Senate worked extensively on the revisions surrounding the Faculty Senate Charter and after revisions were made, Faculty Senate approved the changes unanimously.

Charlie Jones moved to approve the Faculty Senate Charter with the revisions as presented LeAnn Maupin seconded the motion.

Discussion regarding the Oregon Revised Statutes and Oregon Tech Board of Trustee Policy. **President's Council made the following amendment. Section 8: to replace ~~Oregon Revised Statutes~~ with *Oregon Institute of Technology Board of Trustees Policy*.**

Ron McCutcheon moved to approve for president's signature the Faculty Senate Charter with the amendment and additional revisions as presented. LeAnn Maupin seconded the motion. With all members present voting aye, the motion passed unanimously.

3. Reports

Faculty Senate Report

Faculty Senate President, **Robyn Cole** provided a year-end report. Faculty Senate addressed the following items this academic year:

- E-portfolio promotion process
- Collaboration/networking with Wilsonville
- White paper/faculty handbook
- Faculty track options regarding tenure and instructor tracks
- Salary recommendations
- Approved Professor Emeritus for Dean Charlie Jones
- Collective bargaining
- Pass/no pass – work in progress
- Submission of agenda items for the Faculty Administrator meetings

Administrative Council Report

Administrative Council Chair, **Bill Goloski** provided a year-end report. Administrative Council addressed the following items this academic year:

- Changed organization roles and representation for council members
- Discussed the possibility of creating a day care, ended up not being feasible
- Creation of an Unclassified Administrator Handbook to include new staff orientation
- Discussion regarding employee dress code
- Creation of an acronym guide
- Professional development opportunities for supervisors and directors
- Dr. Foley is stepping down from Administrative Council
- Approved Charlie Jones, Abbie Allen, and Cheryl Meyers for Administrator Emeritus
- Administrative Council has a small budget and is planning to host an administrative party
- Changes to the Faculty Senate charter and bylaws were made to include 2 ex-officio members on Faculty Senate with no vote

ASOIT Report

ASOIT President, **Kristen Marsters** provided a year-end report. ASOIT addressed the following items this academic year:

- ASOIT approved 10 new clubs on campus this year
- ASOIT made changes to the allocation of funds for clubs and programs. The students will now determine funding for specific groups this year
- Wilsonville has selected an ASOIT president. The ASOIT Council will meet once per month to discuss issues on both campus
- Preparation for the end of the year banquet is underway.
- The current focus is creating an open line of communication for all students

Dr. Foley announced that Kristen was re-elected as ASOIT President for next year

4. Adjournment

Meeting was adjourned at 3:15 p.m.

Respectfully submitted,
Adria Paschal