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| *Total number of terms of employment as an OIT adjunct instructor:* | | | | | | | | | | | |  | | | | | *Year First Hired at OIT:* | | | | | | |  | |
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| Highest academic degree attained: | | | | |  | | | | Year: |  | | | | Professional Registration: | | | | | |  | | | | | |
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| Credit hours earned beyond degree: | | | | | |  | | |  | | | | | | | | | | | | | | | | |
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| INSTRUCTIONAdjunct faculty will excel in instruction in the following ways: Demonstrate knowledge of subject matter, organize and deliver course materials to stimulate interest and discussion, demonstrate growth in instruction, employ a variety of assessment tools for evaluation of both teaching effectiveness and student learning, maintain student numerical evaluations at a departmentally established standard.  *If the adjunct faculty member has developed or revised course curriculum to meet departmental and course objectives, or done instructionally-related professional development during the year, it should be noted here as well. [Professional development could include relevant outside employment, publications, grants, presentations, earning a higher degree, earning CEUs, conference attendance, book reviews, research or works of art, membership in professional organizations, participation in workshops/classes.]* | | | | | | | | | | | | | | | | | | | | | | | | | |
| Spring | | sum | all | disc | | | students | Fall | | | sum | | all | | disc | students | | | Winter | | sum | all | disc | | students |
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| *All scores are summary averages.*  *For all course evaluation scores: report higher of raw or adjusted score*  *“Spring”, “Fall”, “Winter” list the course number and section number in the appropriate term*  *“sum” summary average on 5 point scale*  *“all” Converted scores: summary average compared to IDEA database of all courses; mean score is 50*  *“disc” Converted scores: summary average compared to IDEA database of courses in the same discipline; mean score is 50*  *“students” Number of Evaluations / Number of Students Enrolled*  ***Please delete these italicized instructions from your completed APE form; keep the condensed legend below for later readers***  All scores are summary averages; “sum” Summary Average on 5pt. scale; “all” Converted score compared to IDEA database of all courses (mean score 50); “disc” discipline-specific Converted scores; “students” # of evaluations / # of students enrolled; All scores show higher of raw or adjusted number. | | | | | | | | | | | | | | | | | | | | | | | | | |

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