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| Name |   |  | Department |   |
|  |
| Rank: |  | Instr. |  |  Asst. Prof. |  | Assoc. Prof. |  | Prof. | Time in rank: |  | years | Year hired: |   |
|  |
| Highest academic degree attained: |   | Year: |   | Professional Registration: |   |
|  |
| Credit hours earned beyond degree: |   |  | Tenure status: |  | Fixed |  | Annual |  | Indefinite |
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| INSTRUCTIONFaculty will excel in instruction in the following ways:Demonstrate knowledge of subject matter, develop and revise curriculum to meet departmental and course objectives as appropriate, organize and deliver course materials to stimulate interest and discussion, demonstrate growth in instruction, employ a variety of assessment tools for evaluation of both teaching effectiveness and student learning, maintain student numerical evaluations at a departmentally established standard.  |
| Spring | sum |  all | disc | students | Fall | sum |  all | disc | students | Winter | sum |  all | disc | students |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| *All scores are summary averages.**For all course evaluation scores: report higher of raw or adjusted score* *“Spring”, “Fall”, “Winter” list the course number and section number in the appropriate term**“sum” summary average on 5 point scale**“all” Converted scores: summary average compared to IDEA database of all courses; mean score is 50**“disc” Converted scores: summary average compared to IDEA database of courses in the same discipline; mean score is 50**“students” Number of Evaluations / Number of Students Enrolled****Please delete these italicized instructions from your completed APE form; keep the condensed legend below for later readers***All scores are summary averages; “sum” Summary Average on 5pt. scale; “all” Converted score compared to IDEA database of all courses (mean score 50); “disc” discipline-specific Converted scores; “students” # of evaluations / # of students enrolled; All scores show higher of raw or adjusted number. |

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| PROFESSIONAL DEVELOPMENTFaculty will advance knowledge in education and/or area of discipline in one or more of the following ways:Professionally relevant employment, publications, grants, presentations, earning higher degree, earning CEUs, conference attendance, book reviews, research or works of art, membership in professional organizations, participation in workshops/classes. |
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| **INSTITUTIONAL AND PROFESSIONALLY-RELATED PUBLIC SERVICE**Faculty will contribute to the advancement of the institution in one or more of the following ways:Scheduling, student advising, equipment maintenance, budget development, governance, participation in committees/commissions, curriculum revisions, participation in special projects, recruitment, participation in distance delivery, serve as department chair, department coordinator, program director.Faculty will make connections in the public sector for no fee in one or more of the following ways:Consulting, public speaking, holding office in professional organizations, membership on boards or committees, community service, participation in outreach programs. |
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| **Instruction** |
|  | Exceeds expectations |  | Meets expectations |  | Does not meet expectations |
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| Supporting Narrative (required): |  |
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| **Professional Development** |
|  | Exceeds expectations |  | Meets expectations |  | Does not meet expectations |
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| Supporting Narrative (required): |  |
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| Institutional and Professionally-Related Public Service |
|  | Exceeds expectations |  | Meets expectations |  | Does not meet expectations |
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| Supporting Narrative (required): |  |
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| Department Chair Signature |  | Date |

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|  | I concur |  | I do not concur |  | No comment |
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| Faculty Member Signature |  | Date |

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| Dean Signature |  | Date |