



**Please fill in your current and proposed courses below:**

1. Identify each term you will be registered at Oregon Tech or a transfer school to meet your Oregon Tech degree requirements.
2. List all courses you plan to take during those future terms. If you are a Medical Imaging student we will assume you have 4 terms (60 credits) of *extern in addition to terms/courses listed below*.
3. If needed, please use the bottom of this form to write additional information about courses/credits you will be completing for your degree.

Term & Year:			Term & Year:			Term & Year:		
Subject Course	Title	Credits	Subject Course	Title	Credits	Subject Course	Title	Credits

- **Please keep a copy of this form (front and back) for your records.**
- Check your DegreeWorks Audit regularly for graduation progress and the status of this application. Please allow 4-6 weeks for processing.
- **If you plan to participate in Commencement, please complete the Walk Form at [www.oit.edu/registrar/graduate](http://www.oit.edu/registrar/graduate).**

\*The annual Commencement Program lists every graduate in the academic year. It is distributed at the Commencement Ceremony, but it is not necessary that you walk at graduation for your name to be listed. By submitting this form, your name will be listed in the Commencement Program for completion of your degree unless you opt out. If you **do not** want your name listed, please indicate here by signing this statement:

**PLEASE DO NOT LIST MY NAME IN THE PROGRAM** \_\_\_\_\_

**Sealing of a Degree**

All graduation requirements must be on file in the Office of the Registrar by the Friday following the end of the term of graduation. This includes grade changes, removals of incompletes, and transfer work necessary for completion of your degree. Your term/year of graduation is based on the date all requirements are completed and filed. Academic records are sealed ninety days after the conferral of a degree; no changes to the record will be made following that date.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Advisor Signature

\_\_\_\_\_  
Date